

Date of Entry(s):		<b>UPTOWN ART GALLERY ENTRANCE AND RELEASE FORM 2020</b>			
Show Title:		Artist Name			
Hold over to next show? Y N	Hold Over Show Title:	Artist Email:			
	(if above applicable)	Artist Phone:			
Artist Street Address:		<u>Who may pick up/remove or dismantle group display entry on Artist behalf? (Name/Phone)</u>			
<u>Item #</u>	<u>Title of Piece</u>	<u>Medium</u>	<u>Price</u>	<u>In: Date &amp; Initial</u>	<u>Out: Date&amp; Initial</u>
1					
2					
3					
4					
5					
<b><u>RELEASE:</u></b>		I have inspected my work displayed/loaned to Uptown Art Gallery for exhibit and have found it to be in good condition. I release the Gallery from any liability. Signed:  (Date Out with initials ABOVE)			

*All mediums welcome, oil, acrylics, watercolor, pastels, fiber arts, quilts, photography, wood, sculptures, jewelry, multimedia, etc.*

Artists may submit **3-5 pieces** in any style of appropriate artwork for shows. Addition works may be accepted pending space availability.

If you, the artist need to remove a piece before the end of the exhibit you must make arrangements with the Art Gallery Coordinator @ 1(352)540-3811.

NO WORK on display will be released without the Artist's written permission and Gallery Coordinator Notification. Thank you.

# Uptown Art Gallery

At the Brooksville City Hall

201 Howell Avenue  
Brooksville, Florida 34601  
Phone (352) 540-3811

**Mission Statement:** The Uptown Art Gallery (“Gallery”) is sponsored by the City of Brooksville. It is planned and arranged by an Art Gallery Coordinator and volunteers. The Gallery is free and open to the public from 8 am to 5 pm Monday through Friday and is located in downtown in the Brooksville City Hall on the first and second floors. The exhibit area is a public **not** a private gallery. There are four (4) exhibits annually and include a reception where the public is invited to visit with the exhibiting artists.

The Brooksville City Government, by establishing the Uptown Art Gallery, hopes to encourage the arts, and establish respect for artistic endeavors, and create a stimulating environment for those viewing artistic works.

**Selling of Art:** It is up to the purchaser, interested party and the artist to conduct business if so desired. It is the responsibility of the artist to contact City Hall and inform the Art Gallery Coordinator that a work has been sold. The artist can then have the client wait until the end of the exhibit, or if it would affect the sale, the work may be taken out of the exhibit at any time and replaced with another work of the same size by the artist. The Gallery is not involved in any monetary transactions between a buyer and an artist interested in selling their work. The gallery does not charge and fee or commission to any artist. **NO WORK WILL BE REMOVED WITHOUT THE ARTIST’S WRITTEN PERMISSION AND NOTIFICATION TO THE ART GALLERY COORDINATOR BY THE ARTIST.**

**Publicity:** The Uptown Art Gallery may issue press releases or other public relations materials to publicize exhibits in various media outlets. The gallery may post photographs of exhibited works on its website [www.cityofbrooksville.us](http://www.cityofbrooksville.us). Unless otherwise specifically restricted, in writing by the artist, prior to the artist exhibiting works in the Gallery. By agreeing to show artistic works as an exhibitor in the Gallery, the artist grants his/her express permission to release his/her biographical information. This information may be provided to the Gallery, to local media outlets and to the public. The artist will give permission to the Gallery the use of photographs of exhibited works on the on-line Gallery at [www.cityofbrooksville.us](http://www.cityofbrooksville.us).

**Insurance:** Each piece of work submitted to the Uptown Art Gallery is insured for up to \$300. If more coverage is needed, the artist will be responsible for securing the additional insurance.

**Urgent Situation:** If you need to take your display out of the exhibit before it ends, you must call and make arrangements with the Art Gallery Coordinator. No work will be released without the artists written permission and the artist notification to the Art Gallery Coordinator who can be reached via phone @ 1(352)540-3811.

**I have read and understand the policies as stated above**

Signature \_\_\_\_\_ Date \_\_\_\_\_