



CITY OF BROOKSVILLE
JOB DESCRIPTION

POSITION TITLE: Solid Waste Attendant I
DEPARTMENT: Public Works
DIVISION: Sanitation
SUPERVISED BY: Vehicle Driver or Sanitation Manager

JOB SUMMARY/OVERVIEW OF THE POSITION:

Solid Waste Attendants assist in the collection and disposal of solid waste and recyclables by riding on collection vehicles and performing physically demanding tasks. This position requires safe, timely, and efficient performance of manual labor under the direction of a Solid Waste Operator (vehicle driver). Duties include assisting with collection routes, maintaining equipment and vehicles, and performing other tasks as assigned. Work schedules may vary and include nights, weekends, holidays, and emergency call-outs. This position is designated as essential personnel and will be required to work during emergency operations, including severe weather events and natural disasters. Employees must participate in emergency preparedness and response activities, and complete required NIMS (National Incident Management System) training as directed.

ESSENTIAL JOB FUNCTIONS:

- Collect garbage, trash, and recyclables, transporting them to disposal or management areas.
- Assist in loading and unloading rear-loader packer-type garbage trucks.
- Clean, maintain, and assist with the repair of collection vehicles and equipment.
- Maintain dumpsters and collection sites, ensuring areas are clear before departure.
- Report procedural violations, injuries, or unsafe conditions to the vehicle driver.
- Communicate courteously with customers along the route.
- Assist the driver with assigned tasks.
- Apply good judgment and common sense while performing duties.
- Supervise and motivate assigned personnel, including inmates when applicable.
- Record and maintain data as required.
- Perform other duties as directed by the City.

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of solid waste collection equipment, compacting equipment, and loaders.
- Knowledge of or ability to learn environmental regulations related to waste management.
- Skill in safely operating and maintaining machinery and hand tools.
- Ability to supervise, plan, organize, and coordinate work assignments.
- Strong attention to detail and ability to follow instructions.
- Effective verbal and written communication skills.
- Ability to establish and maintain effective working relationships.
- Commitment to following safety protocols and procedures.

The job description does not constitute an employment agreement between the City and employee and is subject to change at any time by the City as the needs of the City and requirements of the job change.

MINIMUM REQUIREMENTS LISTED AS FOLLOWS:

PHYSICAL SKILLS:

- Use of both hands with the majority of fingers.
- Vision of 20/40 in at least one eye.
- Ability to hear, understand, and verbally communicate in English (corrective devices acceptable).
- Motor skills to operate equipment, climb, crawl, stoop, and perform physically demanding tasks.
- Ability to lift and carry up to 70 pounds.

EDUCATION, TRAINING AND EXPERIENCE: High School Diploma or equivalent; supplemented by a minimum of one year of general labor experience, preferably in a sanitation or maintenance role. An equivalent combination of education, training and experience, which provide the necessary knowledge, skills and abilities and other competencies required for the position may be considered.

CERTIFICATIONS, TRAINING, SPECIAL REQUIREMENTS: Possess and maintain a valid State of Florida Driver License, Class E. Driving record must meet or exceed City driving standards.

ADA STATEMENT: *A qualified employee or applicant with a disability may be afforded a reasonable accommodation to perform the essential job functions of a position in compliance with the Americans with Disabilities Act.*

DRUG-FREE WORKPLACE: *City of Brooksville is a drug-free workplace in accordance with Federal and Florida law.*

VETERANS' PREFERENCE: *Under Section 295.07, F.S., Chapter SSA-7, City of Brooksville provides to Veterans, that preference in appointment will be given to preference-eligible applicants.*

HR INFORMATION

REVISION DATE: 10/2025

FLSA STATUS: Non-Exempt

PAY GRADE: SEE CURRENT PAY GRADE SCALE