



CITY OF BROOKSVILLE

JOB DESCRIPTION

POSITION TITLE: Maintenance Technician III
DEPARTMENT: Public Works
DIVISION: Streets and Drainage
SUPERVISED BY: Streets Field Supervisor

JOB SUMMARY/OVERVIEW OF THE POSITION:

Maintenance Technician III is a skilled technical position responsible for the maintenance, repair, and construction of City streets, drainage systems, rights-of-way, and related infrastructure. Work includes operating light and heavy equipment, performing traffic control setup, and maintaining stormwater facilities. This position requires proficiency with hand and power tools, dump trucks, backhoes, skid steers, mowers, and other specialized equipment. This position may work nights, weekends and holidays as assigned. This position is designated as essential personnel and will be required to work during emergency operations, including severe weather events and natural disasters. Employees must participate in emergency preparedness and response activities, and complete required NIMS (National Incident Management System) training as directed.

ESSENTIAL JOB FUNCTIONS:

- Perform maintenance, repair, and construction of asphalt and concrete roadways, sidewalks, curbs, gutters, and drainage systems.
- Maintain exterior landscapes, including mowing, edging, and related duties.
- Move equipment and load/unload heavy materials and large objects from trucks.
- Track and maintain City equipment, including rolling stock, hand tools, power tools, barricades, cones, and other work zone safety equipment.
- Perform repairs and manual labor related to streets, curbs, sidewalks, and storm drainage systems.
- Operate city vehicles, including pickup trucks, flat-bed crew trucks, and dump trucks.
- Use hand tools, saws, jackhammers, compressors, plate tampers, and other equipment for trenching and repairs.
- Work safely in congested traffic areas with potentially hazardous equipment.
- Inspect and ensure the safe use of vehicles, safety equipment, and personal protective equipment in accordance with division procedures.
- Perform duties diligently, safely, and responsibly, and work cooperatively with co-workers.
- Comprehend and implement verbal and written instructions in English.
- Clean interior and exterior of public buildings and property as assigned.
- May oversee or lead Maintenance Technician I and II staff as directed.
- On-Call Duty: Employees designated as on-call must adhere to the established City On-Call Policy and their department's Standard Operating Procedures (SOPs) regarding on-call procedures, expectations, and response requirements.
- Perform other related duties as assigned by the City.
- All other duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES

- General knowledge of municipal rules, regulations, policies, and procedures.
- Knowledge of asphalt, sidewalk, and storm drain repair and maintenance.
- Knowledge of occupational hazards, safety rules, and standard practices.

- Ability to perform a variety of semi-skilled manual tasks.
 - Ability to operate hand, power, and small engine tools safely.
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- Ability to operate equipment and vehicles safely under various conditions.
 - Ability to establish and maintain effective relationships with supervisors, co-workers, city officials, and the public.
 - Effective communication skills, both verbal and written, with staff, officials, and the public.
 - Ability to follow oral and written instructions accurately and maintain detailed records.
 - Heavy work requiring exertion up to 100 pounds occasionally, 50 pounds frequently, and 20 pounds repetitively; includes climbing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, and grasping.
 - Ability to ascend/descend stairs, scaffolds, and ladders; navigate a variety of environments and obstacles.
 - Ability to work in confined or hard-to-reach spaces and operate equipment repetitively.
 - Frequent exposure to adverse environmental conditions, including weather extremes, odors, dust, loud noise, and hazardous chemicals.

The job description does not constitute an employment agreement between the City and employee and is subject to change at any time by the City as the needs of the City and requirements of the job change.

MINIMUM REQUIREMENTS LISTED AS FOLLOWS:

PHYSICAL SKILLS: Use of both hands with majority of fingers in each hand. 20/40 vision (in at least one eye), and be able to hear and understand and verbally communicate in English at normal conversational levels in a typical governmental office (corrective devices acceptable). Occasional light lifting and/or carrying, bending, stooping, working, standing and pulling. Must be able to easily carry (20) lbs.

EDUCATION, TRAINING AND EXPERIENCE: High School Diploma or equivalent; supplemented by a minimum of three years of general labor experience, preferably in a streets maintenance/repair role. An equivalent combination of education, training and experience, which provide the necessary knowledge, skills and abilities and other competencies required for the position may be considered.

CERTIFICATIONS, TRAINING, SPECIAL REQUIREMENTS: Possess and maintain a valid State of Florida Commercial Driver's License, Class B or higher with air brake endorsement at time of hire.

ADA STATEMENT: *A qualified employee or applicant with a disability may be afforded a reasonable accommodation to perform the essential job functions of a position in compliance with the Americans with Disabilities Act.*

DRUG-FREE WORKPLACE: *City of Brooksville is a drug-free workplace in accordance with Federal and Florida law.*

VETERANS' PREFERENCE: *Under Section 295.07, F.S., Chapter SSA-7, City of Brooksville provides to Veterans, that preference in appointment will be given to preference-eligible applicants.*

HR INFORMATION	REVISION DATE: 10/2025
FLSA STATUS: Non-Exempt	
PAY GRADE: SEE CURRENT PAY GRADE SCALE	