

**CITY OF BROOKSVILLE
APPLICATION AND PERMIT
PEDDLERS, SOLICITORS OR CANVASSERS**



INSTRUCTIONS

- Step One – Fill out this application and return it to the City Clerk's office (352-540-3810)
- Step Two – Proceed to the Hernando County Clerk of the Circuit Court's office (352-754-4201) for their separate application process (per Florida Statutes 521.022 attached). You will be asked to provide certain information including photos and fingerprints. This could be an estimated two month process and there will be a County fee associated with this. If approved, the County Clerk will issue a home solicitation sale permit in the form of a laminated identification card. **IF YOU ALREADY HAVE YOUR COUNTY IDENTIFICATION CARD, PROCEED TO STEP THREE.**
- Step Three – Once you are issued the above identification card, bring it back to the City Clerk's Office
- Step Four – Provide the City with \$500.00 surety bond (Ordinance No. 906 attached)
- Step Five – Pay the \$30.00 City fee made payable to the City of Brooksville (Resolution No. 92-11 attached)
- Step Six – Once all of the above requirements are met, the City will proceed with completion of this application and obtain the City Manager's approval.

APPLICANTS NAME: _____ DOB: _____

PERMANENT ADDRESS: _____ CITY _____ STATE _____ ZIP _____

TELEPHONE NO:(_____) _____ CELLULAR NO: (_____) _____

AGENT'S NAME: _____

ADDRESS: _____ CITY _____ STATE _____ ZIP _____

TELEPHONE NO:(_____) _____ CELLULAR N:(_____) _____

BUSINESS NAME: _____

ADDRESS: _____ CITY _____ STATE _____ ZIP _____

TELEPHONE NO:(_____) _____ CELLULAR NO:(_____) _____

DATE(S) OF OPERATION: _____ HOURS: _____

IF FIXED LOCATION:

LOCAL ADDRESS: _____ CITY _____ STATE _____ ZIP _____

1. ADDRESS OF FIXED LOCATION: _____
2. ENSURE NOTARIZED "LETTER OF AUTHORIZATION" FROM OWNER OF SAID PROPERTY IS ATTACHED.
3. ENSURE SITE SKETCH IS ATTACHED SHOWING PERTINENT INFORMATION ON HOW APPLICANT PLANS TO SET UP ACTIVITY AT THE FIXED LOCATION.

REPRESENTING WHAT COMPANY: _____

ADDRESS OF COMPANY: _____

NATURE OF BUSINESS & GOODS SOLD: _____

DO YOU DELIVER MERCHANDISE AT TIME OF SALE _____ OR TAKE ORDERS? _____

DO YOU REQUIRE CASH PAYMENT _____ OR DEPOSIT? _____ IS MERCHANDISE SHIPPED IN? _____

INTERSTATE COMMERCE? _____ FROM WHAT POINT OF ORIGIN? _____

WHERE DID YOU LAST DO BUSINESS? _____ DID YOU REGISTER THERE? _____

FOR WHAT LENGTH OF TIME DO YOU DESIRE TO DO BUSINESS WITHIN THE CITY?

_____ (MAXIMUM OF 3 MONTHS. Monday - Saturday, 8:30 a.m. - 6:00 p.m.)

TO WHOM AND AT WHAT PHONE OR ADDRESS DO YOU WISH ANY CITIZEN COMPLAINTS WHICH MAY BE REGISTERED SENT? _____

HAS THE APPLICANT BEEN CONVICTED OF ANY CRIME, MISDEMEANOR OR VIOLATION OF ANY MUNICIPAL ORDINANCE, INCLUDING TRAFFIC VIOLATIONS? YES____ NO____

IF "YES", PROVIDE THE NATURE OF EACH OFFENSE AND THE PUNISHMENT OR PENALTY ASSESSED.

LIST NAME AND ADDRESS OF EMPLOYER FURNISHING GOODS TO BE SOLD:

- 1. _____
- 2. _____

LIST NAMES AND HOME ADDRESSES OF SALESPERSONS OR AGENTS:

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

APPLICANT'S SIGNATURE INDICATES HE/SHE HAS READ AND **FULLY UNDERSTANDS** THE APPLICABLE PROVISIONS OF **F.S. CH. 501.021-.055 RELATING TO HOME SOLICITATION SALES** and understands that the applicant must get the necessary permit from the Hernando County Clerk of the Circuit Court. **THIS APPLICATION IS NOT CONSIDERED A PERMIT.**

DATES OF EXPIRATION:

YOUR COUNTY PERMIT IS VALID FOR ONE YEAR UPON DATE OF ISSUANCE (per Fl. Statutes)

YOUR CITY PERMIT IS VALID FOR THREE MONTHS UPON DATE OF ISSUANCE (per City Ord. 906)

SIGNATURE OF APPLICANT: _____

APPLICATION TAKEN BY: _____ DATE: _____

NOTE: per Florida Statutes 501.055, violations of any provisions is a misdemeanor of the first degree.

To be signed by City Manager and City Clerk after Hernando County Clerk Permit is issued, the \$30.00 City fee is paid and the \$500.00 Surety Bond is on file with the City of Brooksville

FINAL APPROVAL

CITY MANAGER OR DESIGNEE APPROVAL: _____
City Manager/Designee Date

CITY CLERK'S OFFICE APPROVAL: _____
City Clerk Date

Attachment: Florida Statutes 501.021, .501.022, 501.046, 501.047 and 501.055
Ordinance No. 906 and Resolution No. 92-11