

# Brooksville Fire Department

## Annual Report

10/1/2023 through

09/30/2024



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### Chief's Message

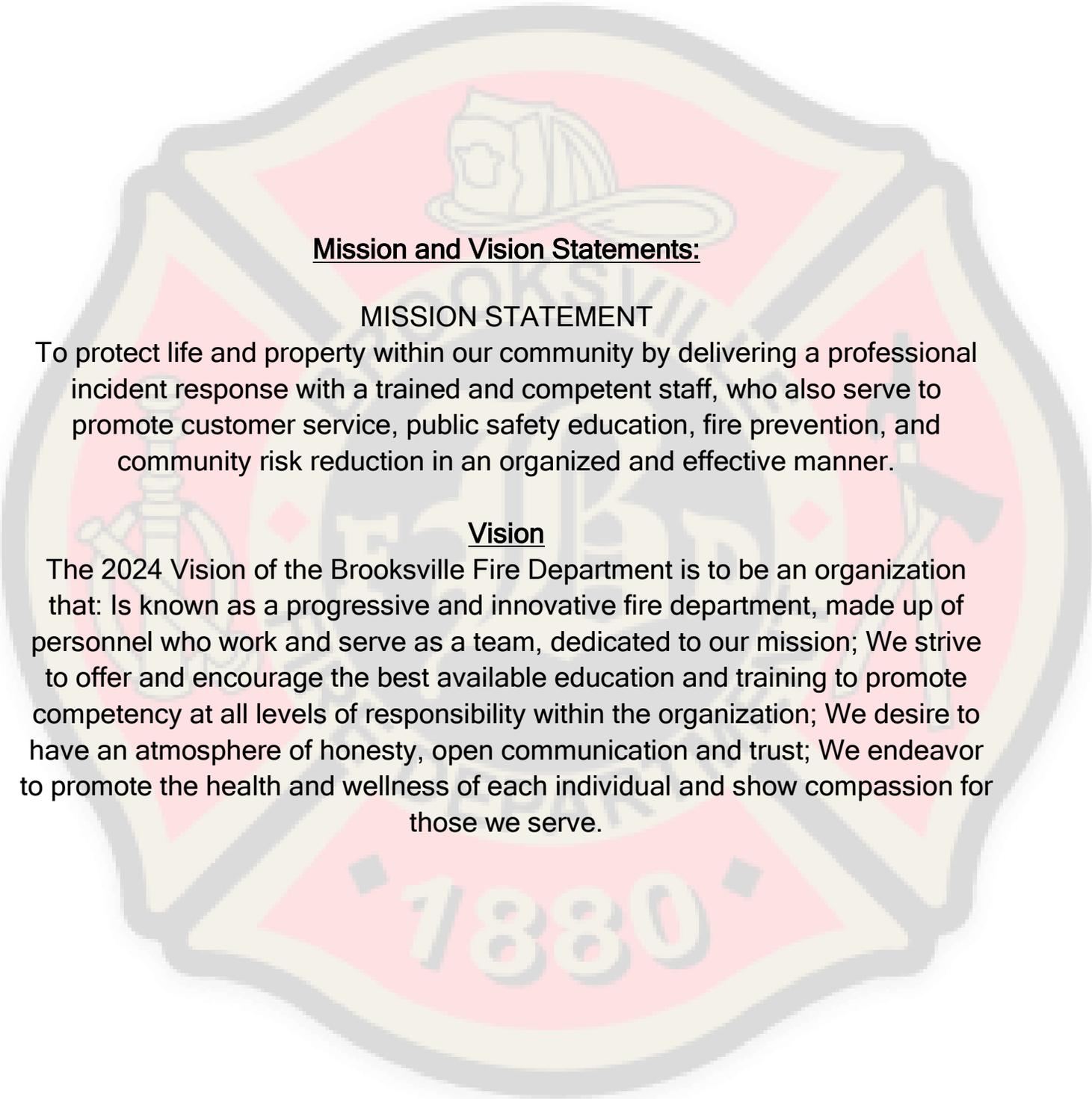
As we conclude fiscal year 2023/2024, I want to take a moment to reflect on our department's accomplishments and express my gratitude for the continued support from our community.

This past year has been marked by significant challenges that we were able to overcome. We have strengthened our commitment to public safety by enhancing our community risk reduction program, our training program, updating our equipment, and implementing new technologies to improve our response capabilities. Our dedicated team has worked tirelessly to ensure we are prepared for any emergency, and their professionalism and resilience are truly commendable.

Community engagement has been / will be a cornerstone of our efforts. Through fire prevention educational programs, special events, and special projects we have strengthened our partnership with residents, fostering a culture of preparedness and awareness. I'm proud to see our community actively participating in fire safety initiatives, making our town a safer place for everyone.

Looking ahead, we will continue to prioritize training, invest in essential resources, and enhance our outreach efforts. Together, we can build a safer and more resilient community.

Thank you for your ongoing support and trust in our department. It is a privilege to work with you and to serve you. I would also like to give a special thanks to all the other cooperators in and around the Brooksville area. These include Hernando County Sheriff's Department, Hernando County Fire Rescue Department, Florida Forest Service, FDOT, and so many others.

The background of the page features a large, semi-transparent watermark of the Brooksville Fire Department logo. The logo is a Maltese cross with a fire helmet at the top, crossed axes in the center, and the year '1880' at the bottom. The text 'BROOKSVILLE' is written across the center of the cross.

**Mission and Vision Statements:**

**MISSION STATEMENT**

To protect life and property within our community by delivering a professional incident response with a trained and competent staff, who also serve to promote customer service, public safety education, fire prevention, and community risk reduction in an organized and effective manner.

**Vision**

The 2024 Vision of the Brooksville Fire Department is to be an organization that: Is known as a progressive and innovative fire department, made up of personnel who work and serve as a team, dedicated to our mission; We strive to offer and encourage the best available education and training to promote competency at all levels of responsibility within the organization; We desire to have an atmosphere of honesty, open communication and trust; We endeavor to promote the health and wellness of each individual and show compassion for those we serve.

## At-A-Glance

**2023/24 Fire Department Budget: \$2,353,721**

ISO RATING: Public Protection Classification (PPC) 3 POPULATION:

Brooksville - 10,068 (as of May 2024)

LAND AREA: Brooksville - 11.2 sq mi

JURISDICTION:

Residential - 49%

Commercial - 12%

Industrial - 1%

Open Land\* - 38%

\* Includes Parks, Agricultural & Vacant Parcels

STATIONS: 1

Apparatus:

1 Engine

1 Attack / Engine (Mini-Pumper)

1 Tower

1 Brush Truck

1 District Chief

1 Chief 60

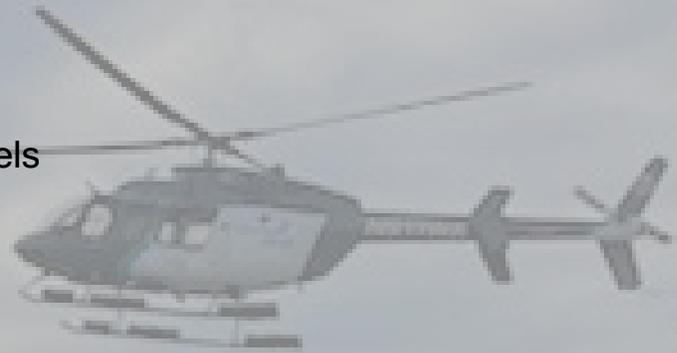
1 Inspector 61

1 Staff 61

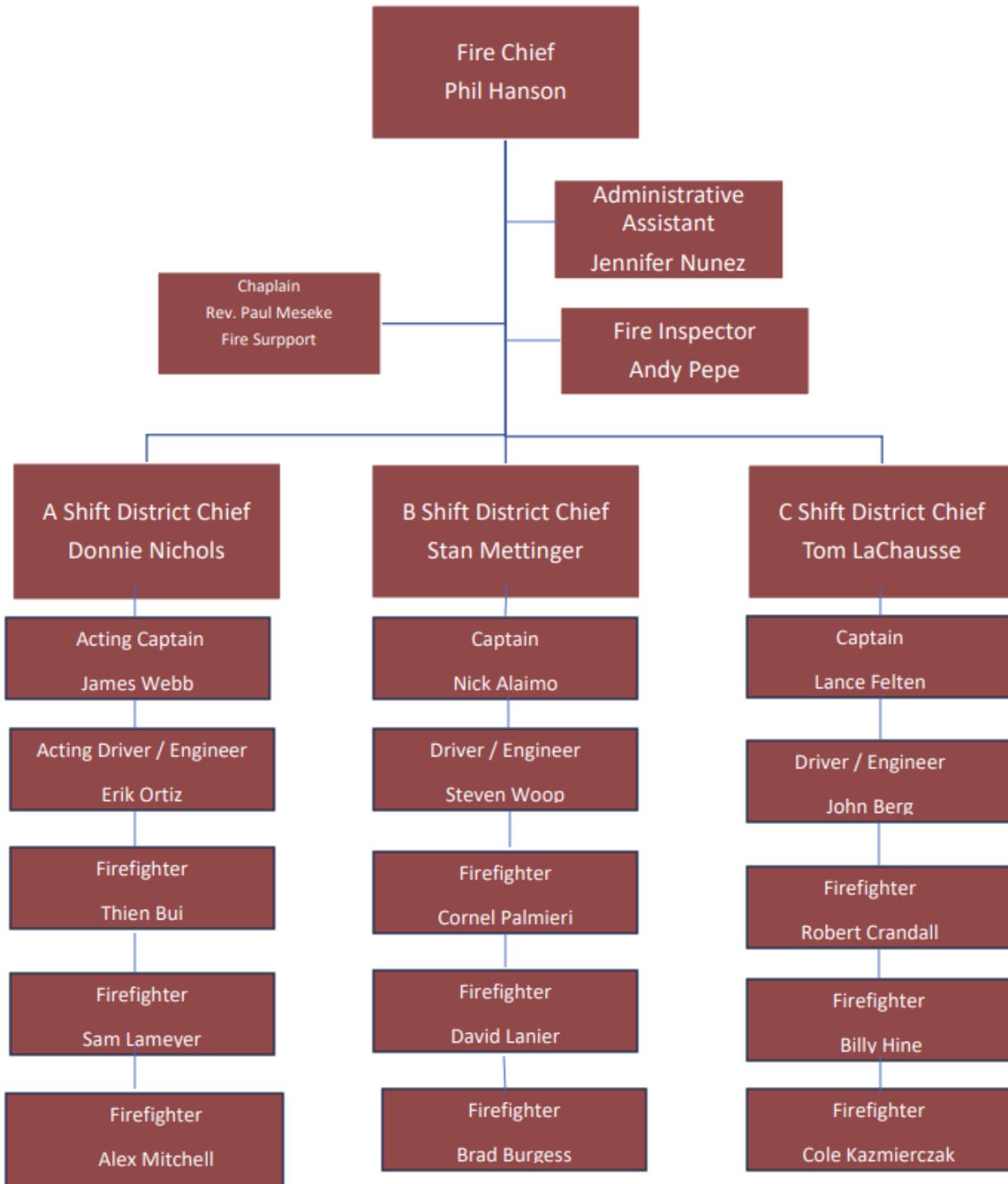
1 Support 61

STAFFING 24 Hours Per Day:

3 Shifts, 6 Personnel Per Shift



## Organizational Structure



Staffing

NEW HIRES

- Nicole Boysaw - Firefighter/Paramedic - Discontinued Employment
- Thien Bui - Firefighter/EMT
- William "Billy" Hine - Firefighter/EMT
- David Lanier - Firefighter/EMT

PROMOTIONS

District Chief – Phil Hanson and Fiscal 24/25 to Fire Chief



## Major Accomplishments

- Completion of new Public Protection Classification (PPC) Survey (3)
- New District Chief Vehicle placed in service
- Implemented New Pre-Fire Inspection Program (Company Inspection)
- Implemented New Fire Support Team (Community Interest Group)
- Implemented Community CPR Program
- Implemented New Automated External Defibrillator Program all City Buildings
- Implemented Fire Department Merchandising Program to get our brand out in the community
- All Firefighters received comprehensive Life-scan physicals
- Secured Grant with Hernando County for LUCAS Device (CPR Machine)
- Secured Grant for Side-by-Side Utility Vehicle
- Purchase of new Forceable Entry Training Prop utilizing community donations

A dedicated training prop lets firefighters practice different techniques (e.g., striking, prying, and cutting) in various situations, ensuring they develop muscle memory and confidence before responding to an emergency.



## 2024/2025 Goals and Initiatives

- Increase Cooperation with Hernando County Fire Rescue
- Develop plan for implementation of Advanced Life Support Program
- Build a better relationship with Medical Director
- A more aggressive approach to training
- Develop plan for increased staffing / reorganization
- Continue work on improving Public Protection Classification Score (ISO)
- Increase Inspection Fees
- Increase Special Event Pay Fees
- Improve Department and City Comprehensive Emergency Management Plan and EOC training
- Improve Communications Infrastructure
- Continue work on our Community Risk Reduction Program (CPR, Fire Support, Community Involvement)



### Approved Fee Schedule

These fees are designed to establish rates for within the City of Brooksville for the use of personnel and equipment resources necessary to assure adequate levels of fire and emergency services for special events.

The cost of additional resources for special events will be as follows:

- |                   |                     |
|-------------------|---------------------|
| • Fire Personnel  | 35.00 per hour each |
| • Fire Engine     | 75.00 per hour each |
| • Staff Vehicle   | 35.00 per hour each |
| • Fire Supervisor | 40.00 per hour each |
| • Rescue Unit     | 50.00 per hour each |

## Major Weather & City-Wide Incidents

- DOWNDRAFT Storm Event – July 18, 2024
- Hurricane Debby – August (Category 1) – upstaff x 2 shifts
- Hurricane Helene – September (Category 4) – upstaff x 2 shifts
- Hurricane Milton - October (Category 3) – upstaff x 3 shifts



## Community Engagement

### Community CPR Program

6 – BLS For Health Care Provider Classes (for service professionals)  
16- Heart Saver (Community CPR)

Sales: \$7,137.00                      Cost and supplies: \$4,440.00                      Profits \$2,696.60  
Big supporter of the CPR classes is Cabot Farms and COB employees

**Merchandising / Branding-** A strong brand fosters trust and encourages community members to engage with the department. It builds a sense of familiarity and reliability.

Started selling T-shirts in November 2023 adding baseball caps after January.

**Sales:** 151 T-Shirts  
30 Hats

Sales: \$3787.00                      Cost of supplies: \$3273.14                      Profits \$513.86  
Working on the ability to take debit/credit card payments for merchandise.

Revenue for Community Risk Reduction

**Community Donations-** Community Donations are utilized to bolster our many Community Risk Reduction Programs. These include the Community CPR Program, Smoke Detector Program, and our Fire Support Team.

**Total \$5,167.30**

**Warthogs MC / Epic Fitness – \$250.00**

**Christ Lutheran Mission Board Golf Tournament – \$3,607.91**

**Pickett's Hardware – \$1,221.39**

**Miscellaneous Merchandising Donations – Hats and T-shirts**

**Utilized \$4,000.00 for Training**



## Fire Prevention Division / Inspections

Occupancies

**816**

Occupancies Inspected	Inspections	Inspections YTD	Inspections PYTD	% Over PYTD
<b>463</b>	<b>484</b>	<b>384</b>	<b>388</b>	<b>-1%</b>

### New Business Fire Final Inspections – 37

#### Inspection Result for Inspectors for Date Range

Inspector: All Inspector(s) | Start Date: 10/01/2023 | End Date: 09/30/2024

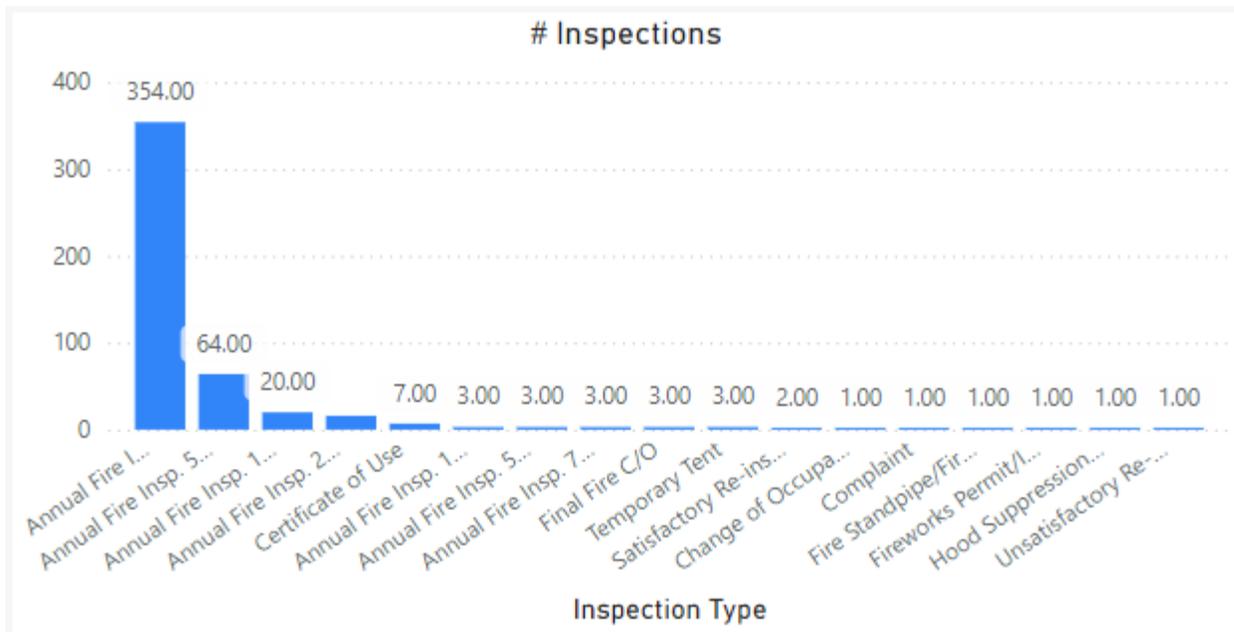
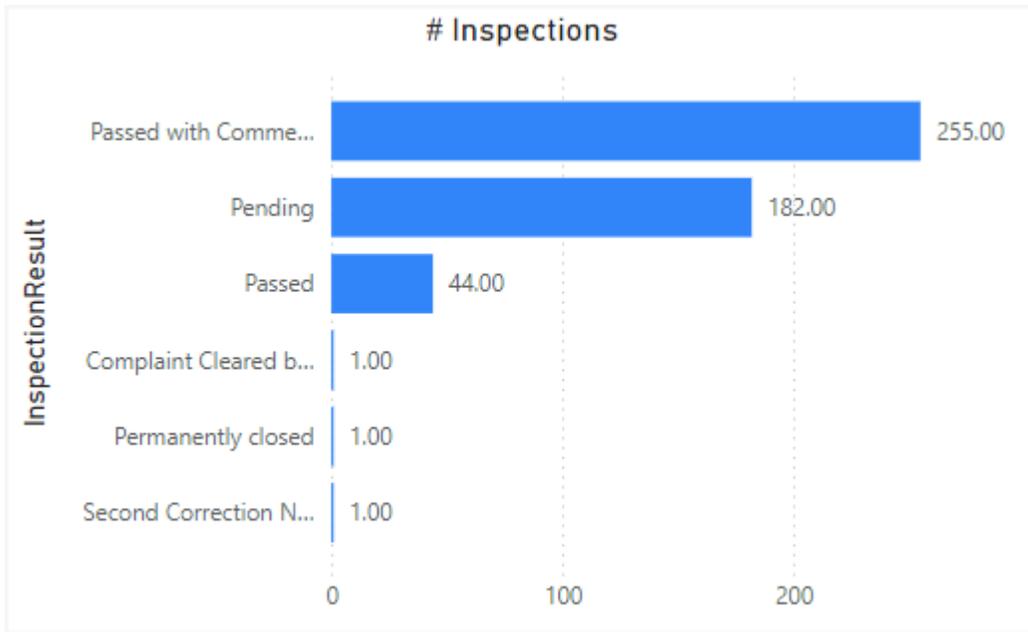
INSPECTION RESULTS	TOTAL
Complaint cleared by Contact	1
Passed	44
Passed with Comments	256
Pending	181
Permanently closed	1
Second Correction Notice	1
<b>Total of Inspections Completed in Date Range:</b>	<b>484</b>

#### Fire Inspection Fees:

Month	Fees	Collected	Difference
October	2750.00	2186.66	563.34
November	2620.00	2260.00	360.00
December	2795.00	2410.00	385.00
January	2552.00	1340.00	1212.00
February	2095.00	1610.00	485.00
March	2475.00	2155.00	320.00
April	3380.00	2290.00	1090.00
May	5285.00	3691.25	1593.75
June	2464.00	1254.00	1210.00
July	2275.00	1395.00	880.00
August	3680.00	2615.00	1065.00
September	7010.00	5080.00	1930.00
<b>Totals</b>	<b>\$39,381.00</b>	<b>\$28,286.91</b>	<b>\$11,094.09</b>

Internal Transfers: \$2605.00

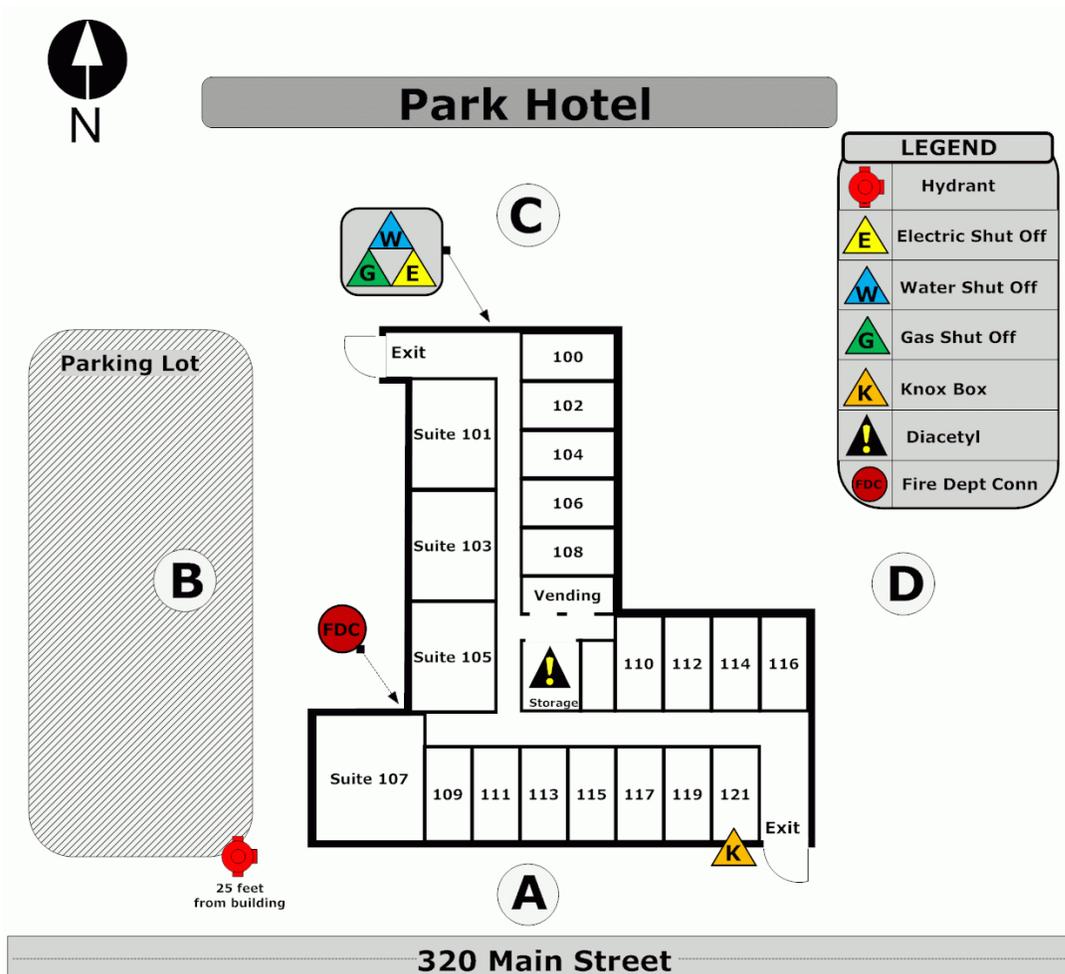
Outstanding invoices that have late fees to August 2023,2024 - \$10,825.72



## Fire Safety and Prevention Education

Total – 226 Completed in Fiscal Year 23/24

Pre-Fire Planning (Company Surveys) - These are not Fire Inspections; they are surveys that are completed by the on-duty crews at no cost to the occupant. They help crews obtain crucial information about their response area. They familiarize firefighters with the layout and features of buildings in their jurisdiction, enhancing their preparedness prior to an emergency.



## Challenges

- Retaining Employees
- Increasing staffing levels
- Aging Fleet of Fire Apparatus
- Collecting overdue / unpaid Fire Inspection Fees
- Addressing delays, particularly in more remote areas, to ensure timely emergency response
- Keeping the community involved about the Department's activities, achievements, and services through regular updates and social media presence

## Opportunities

- Re-establishing a cooperative effort with Hernando County Fire Rescue regarding training and response agreements
- Organizational Changes
- Leadership Development
- Training Facility (Future ISO)
- Community Outreach and Engagement

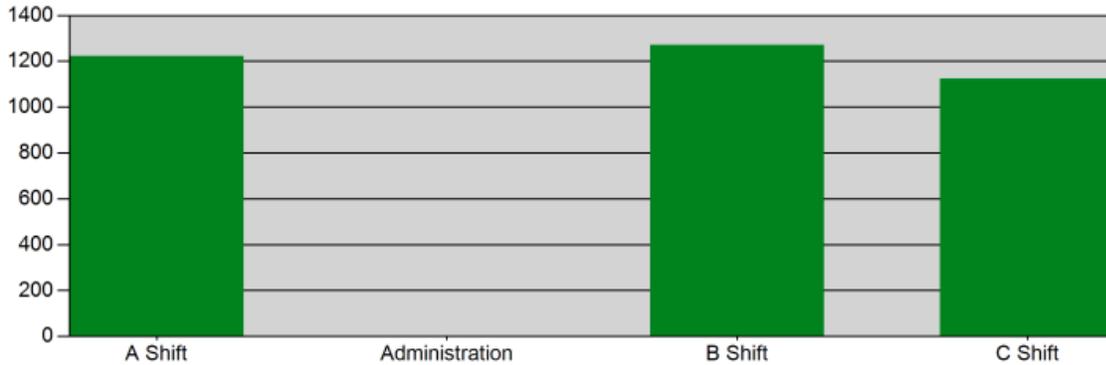
Members attending Leadership Courses at the National Fire Academy (Emmitsburg Maryland)



**Statistics and Data**

**Incidents by Shift for Date Range**

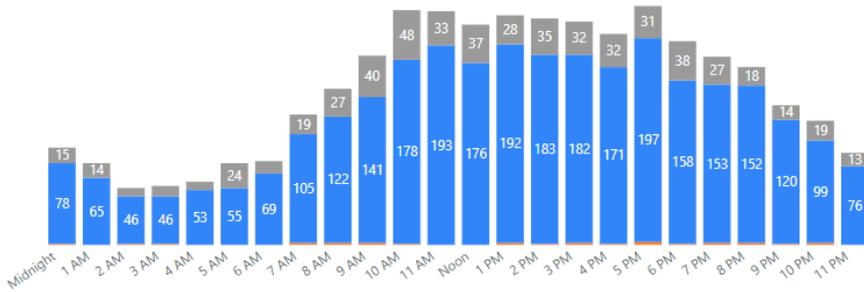
Start Date: 10/01/2023 | End Date: 09/30/2024



SHIFT	# INCIDENTS
A Shift	1223
Administration	1
B Shift	1272
C Shift	1123
<b>TOTAL:</b>	<b>3619</b>

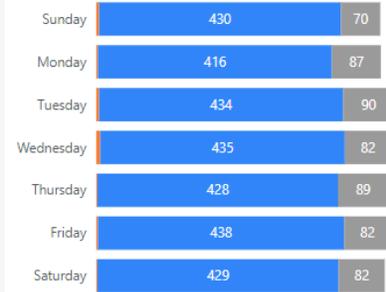
**# of Incidents by Hour of the Day**

Incident Category ● Fire ● EMS ● Other



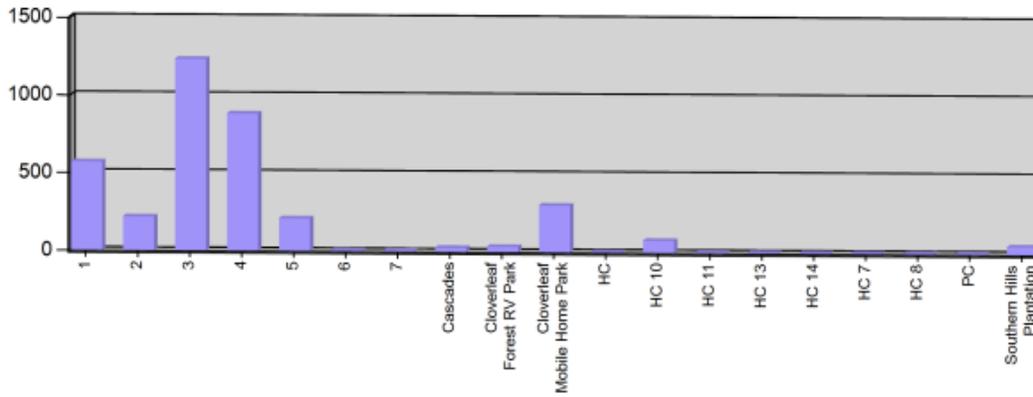
**# of Incidents by Weekday and Incident Category**

Incident Category ● Fire ● EMS ● Other



**Incident Count per Zone for Date Range**

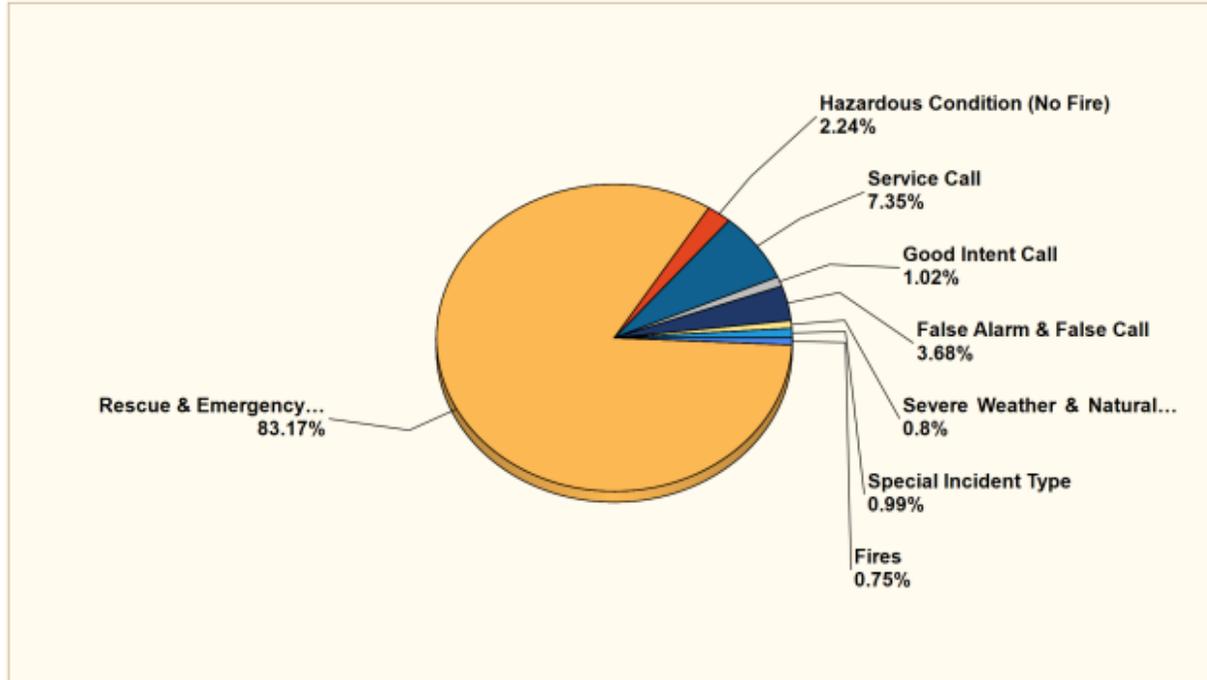
Start Date: 10/01/2023 | End Date: 09/30/2024



ZONE	# INCIDENTS
1 - Zone 1	569
2 - Zone 2	216
3 - Zone 3	1233
4 - Zone 4	883
5 - Zone 5	209
6 - Zone 6	5
7 - Zone 7	5
Cascades - 5B	25
Cloverleaf Forest RV Park - 2A	33
Cloverleaf Mobile Home Park - 2B	301
HC - Hernando County	3
HC 10 - Hernando County Zone 10	78
HC 11 - Hernando County Zone 11	1
HC 13 - Hernando County Zone 13	1
HC 14 - Hernando County Zone 14	2
HC 7 - Hernando County Zone 7	1
HC 8 - Hernando County Zone 8	4
PC - Pasco County	1
Southern Hills Plantation - 5A	49
<b>TOTAL:</b>	<b>3619</b>

### Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/01/2023 | End Date: 09/30/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	27	0.75%
Rescue & Emergency Medical Service	3010	83.17%
Hazardous Condition (No Fire)	81	2.24%
Service Call	266	7.35%
Good Intent Call	37	1.02%
False Alarm & False Call	133	3.68%
Severe Weather & Natural Disaster	29	0.8%
Special Incident Type	36	0.99%
<b>TOTAL</b>	<b>3619</b>	<b>100%</b>

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	12	0.33%
113 - Cooking fire, confined to container	1	0.03%
118 - Trash or rubbish fire, contained	1	0.03%
130 - Mobile property (vehicle) fire, other	1	0.03%
131 - Passenger vehicle fire	5	0.14%
140 - Natural vegetation fire, other	1	0.03%
142 - Brush or brush-and-grass mixture fire	1	0.03%
143 - Grass fire	2	0.06%
154 - Dumpster or other outside trash receptacle fire	2	0.06%
160 - Special outside fire, other	1	0.03%
300 - Rescue, EMS incident, other	1	0.03%
311 - Medical assist, assist EMS crew	1	0.03%
321 - EMS call, excluding vehicle accident with injury	2835	78.34%
322 - Motor vehicle accident with injuries	88	2.43%
323 - Motor vehicle/pedestrian accident (MV Ped)	6	0.17%
324 - Motor vehicle accident with no injuries.	74	2.04%
331 - Lock-in (if lock out , use 511 )	1	0.03%
353 - Removal of victim(s) from stalled elevator	2	0.06%
356 - High-angle rescue	1	0.03%
363 - Swift water rescue	1	0.03%
400 - Hazardous condition, other	2	0.06%
410 - Combustible/flammable gas/liquid condition, other	2	0.06%
411 - Gasoline or other flammable liquid spill	1	0.03%
412 - Gas leak (natural gas or LPG)	7	0.19%
424 - Carbon monoxide incident	1	0.03%
440 - Electrical wiring/equipment problem, other	4	0.11%
441 - Heat from short circuit (wiring), defective/worn	1	0.03%
442 - Overheated motor	2	0.06%
444 - Power line down	46	1.27%
445 - Arcing, shorted electrical equipment	15	0.41%
500 - Service Call, other	1	0.03%
511 - Lock-out	9	0.25%
512 - Ring or jewelry removal	3	0.08%
520 - Water problem, other	1	0.03%
522 - Water or steam leak	1	0.03%
531 - Smoke or odor removal	9	0.25%
541 - Animal problem	1	0.03%
542 - Animal rescue	1	0.03%
550 - Public service assistance, other	2	0.06%
551 - Assist police or other governmental agency	16	0.44%
552 - Police matter	9	0.25%
553 - Public service	12	0.33%
554 - Assist invalid	184	5.08%
561 - Unauthorized burning	16	0.44%
571 - Cover assignment, standby, moveup	1	0.03%
600 - Good intent call, other	3	0.08%
611 - Dispatched & cancelled en route	2	0.06%
622 - No incident found on arrival at dispatch address	17	0.47%
651 - Smoke scare, odor of smoke	15	0.41%
700 - False alarm or false call, other	2	0.06%
710 - Malicious, mischievous false call, other	2	0.06%
714 - Central station, malicious false alarm	1	0.03%
733 - Smoke detector activation due to malfunction	12	0.33%
735 - Alarm system sounded due to malfunction	11	0.3%
740 - Unintentional transmission of alarm, other	3	0.08%

## Closing Summary

**As we reflect on the past year, the Brooksville Fire Department remains committed to providing exceptional service and ensuring the safety and well-being of our community. From responding to emergencies with skill and efficiency to expanding our training programs and investing in new equipment, we have made significant strides in enhancing our capabilities. None of this would be possible without the dedication of our firefighters, staff, and the ongoing support from our partners and citizens. We are proud of all that we have accomplished and remain focused on our mission to protect and serve with integrity, courage, and professionalism. Looking ahead, we will continue to innovate and adapt, ensuring that we are always ready to meet the challenges of tomorrow. Thank you for your continued trust and support.**

