



**CITY OF BROOKSVILLE
COMMUNITY REDEVELOPMENT AGENCY (CRA)
EXECUTIVE REVIEW COMMITTEE (ERC)**

PROPERTY IMPROVEMENT MATCHING GRANT PROGRAM MEETING

MINUTES

Joseph E. Johnston, III, Council Chambers, 201 Howell Avenue, Brooksville, FL 34601

May 12, 2022 – 10:00 AM

Jessica Kowal, Community Development Director, Member of the Community Redevelopment Agency's Executive Review Committee, opened the meeting at 10:00 am.

ERC Members Present: Jessica Kowal, Community Development Director; Steve Gouldman, City Planner; Autumn Sullivan, Finance Director; Paul Booth, Public Works Director; Ronald Snowberger, City Manager, and Concetta Cook, Recording Secretary.

Applicant Present: DeeVon Quirolo

CRA GRANT APPLICATION

Applicant Name: Historic Brooksville Woman's Club

Property Address: 131 S Main St, Brooksville, Florida 34601

Director, Kowal opened the meeting by mentioning an oversight on the application that did not include the property owner's signature in the application. Before the meeting, Ms. Kowal discussed with the applicant to obtain the signature as soon as possible.

Ms. Kowal asked the applicant to introduce herself and summarize her project to the Committee.

Ms. Quirolo introduced herself and summarized the interior and exterior projects noted in the application. [Replace water and sewer lines to the historic clubhouse to the interior kitchen and two restrooms. Adding native plants and a butterfly garden to the excavated landscape area.] Ms. Quirolo said that the projects would start after approval by the ERC and City Council.

Ms. Kowal stated the total investment for the projects is \$7,680.10; therefore, the grant would be \$3,840.05.

Ms. Kowal asked if there were no other questions and if there was a motion for approval.

Motion:

Ronald Snowberger made a motion to approve the grant award of \$3,840.05 with the condition of obtaining the property owner's signature on the application.

Mr. Gouldman mentioned to consider adding a condition, should the plumbing costs increase due to unforeseen situations arising during the project.

Mr. Snowberger amended his motion to approve the grant award of \$3,840.05 to obtain the property owner's signature on the application and include an additional 10% (\$384.00) allowance for unforeseen costs; Paul Booth seconded the motion. Motion carried 5-0.

Mr. Snowberger stated this grant application would be heard at the next CRA Board meeting on Monday, June 20, 2022, at 7 pm.

ADJOURNMENT

Meeting adjourned at 10:16 am

s/Concetta Cook
Recording Secretary