

**BROOKSVILLE HOUSING AUTHORITY
REGULAR MEETING
MINUTES**

January 18, 2022

5:00 PM

Call to Order

Chairman Manuel called to order at 5:02 pm.

Roll Call

Present were Chairman, Cliff Manuel, Vice-Chairman, Francine Ward and Board Member, Barry Meindl. Also attending were Brooksville Housing Authority Executive Director, Terri Beverly; Housing Authority Administrative Assistant, Jessica Flynn; and Deputy City Clerk, Lisa Morris.

Absent were Board Member Eric Sangvic, Board Member Frances Burke, Alternate Board Member Wevlyn Graves, and Housing Authority Attorney Ricardo Gilmore.

Introduction of New Members

New members, Mr. Frances Burke, Jr. and Ms. Wevlyn Graves, were not in attendance to be introduced.

Election of Officers

Chairperson

Chairman Manuel nominated Board Member Meindl as Chairman. Board Member Meindl declined the nomination due to a wish for more experience on the Board.

Chairman Manuel nominated Vice-Chairman Ward as Chairman. Vice-Chairman Ward declined the nomination.

Motion made by Chairman Manuel to remain as Chairman due to a lack of acceptance of the nomination of any other Board Member to serve as Chairman, seconded by Vice-Chairman Ward.

Vote: 3-0.

Vice-Chairperson

Board Member Meindl nominated Vice-Chairman Ward as the Vice-Chairman, seconded by Chairman Manuel.

Vote: 3-0.

Approval of Minutes for the November 2021 Meeting

Motion made by Board Member Meindl, seconded by Vice-Chairman Ward to approve the November 16, 2021 meeting minutes as presented.

Vote: 3-0.

Approval of October 2021 and November 2021 Financial Statements

Executive Director Beverly provided an overview of the financial statement for October and November 2021.

Motion made by Vice-Chairman Ward, seconded by Board Member Meindl to approve the financial statements as presented.

Vote: 3-0.

Executive Director

Update on SunTrust/Truist Bank Account

Executive Director Beverly gave an update to the Board related to activities regarding the Housing Authority Bank accounts. She discussed changes related to her becoming Executive Director as well as fraudulent activity. She noted that all funds that had been taken from the account had been recovered. She relayed information about interest-bearing accounts and non-interest-bearing accounts.

Board Members discussed the fraudulent activity on the account which began in November and included 30 plus fraudulent transactions where over \$63,000 was taken from the account.

Executive Director Beverly re-introduced herself to the Board. She provided a brief overview of her resumé.

Executive Director Beverly noted a letter received related to the Brooksville Housing Authority audit which noted no findings.

Legal Council - Ric Gilmore, Saxon, Gilmore & Carraway

Not present to comment.

Citizen's Comments

There was no public input.

Board Members

Chairman Manuel noted that he wanted to see Summit Villas move forward. He noted the importance of affordable housing in the community.

Adjournment

Being no further business the meeting was adjourned at 5:21 pm.

Attest:

Chairman

Executive Director