

**BROOKSVILLE HOUSING AUTHORITY  
REGULAR MEETING  
CITY COUNCIL CHAMBERS  
201 HOWELL AVENUE  
BROOKSVILLE, FL 34601**

**AGENDA**

**October 18, 2022**

**5:00 PM**

- 
1. Roll Call
  2. Regular Agenda
  3. Approval Of Minutes
    - 3.I. July 19, 2022 Minutes  

Documents:

[JULY 19, 2022 BHA MINUTES.PDF](#)
  4. Approval Of Financial Statements
    - 4.I. June, July, August, And September Financial Statements  

Documents:

[FINANCIAL STATEMENTS BHA.PDF](#)
  5. Executive Director
  6. Board Attorney
  7. Legal Counsel - Ric Gilmore, Saxon, Gilmore, & Carraway
  8. Public Input
  9. Board Member Comments
  10. Adjourn

***Please be advised that two or more City Council Members may attend and participate in this meeting. In accordance with the Americans with Disabilities Act, persons with disabilities needing a special accommodation to participate in this proceeding should contact the City's ADA Coordinator no later than 48 hours in advance of the meeting at (352) 540-3810. Meeting agendas and supporting documentation are available from the City Clerk's office and on line on the City's website. Any person desiring to appeal any decision with respect to any matter considered at this meeting, may need a record of the proceedings including the testimony and evidence upon which the appeal is to be based, and therefore must make arrangements for a court reporter to ensure that a verbatim record of the proceedings is made.***

**BROOKSVILLE HOUSING AUTHORITY  
REGULAR MEETING  
MINUTES**

**July 19, 2022**

**5:00 PM**

**Call to Order**

Attorney Gilmore called to order at 5:10 pm.

Attorney Gilmore noted that the meeting could continue even though there was no determination of a quorum, therefore, the meeting would proceed as if no quorum was reached. He advised that reports could be made but no action could be taken and that all matters requiring a vote would be tabled until the next meeting. (Note: It was later determined that three members attending would constitute a quorum for this Board as the Alternate seats do not count toward the total for a quorum.)

**Roll Call**

Present were Vice-Chairman Francine Ward, Board Member Barry Meindl, and Board Member Alternate Joe Pecora. Also attending were Brooksville Housing Authority Executive Director Terri Beverly, Housing Authority Attorney Ricardo Gilmore, Housing Authority Administrative Assistant Jessica Flynn, and Deputy City Clerk Lisa Morris.

Absent were Chairman Clifford Manuel, Board Member Frances Burke, Board Member Jo-Anne Peck, and Board Member Alternate Wevlyn Graves.

**Executive Director**

**Summit Villa Apartments**

Executive Director Beverly provided an update on Summit Villas, noting the Hernando County Board of Commissioners approved the use of SHP funds for the local government contribution for the tax credit application up to \$375,000. She relayed the deadline had not been set yet.

Executive Director Beverly also discussed a right-of-way between Summit Villas and an adjacent property owned by BHA. She imparted that the City of Brooksville owns the right-of-way between the properties. She expressed the need for a vacation of right-of-way where a drainage line is located between the property lines.

Joe Chambers, Fortis Development, advised that the project was a resubmission of the project that was submitted last year, and Hernando County wanted to reaffirm their support of the project.

He also spoke about meeting with the City Public Works Department and Building Department to determine if the line in the right-of-way is a stormwater line or sewer line. He relayed that if it was a stormwater line it would be easier to relocate the line, however, if it

was a sewer line it would be more difficult. It was noted that the line in question would not stop the project, but rather may modify the design.

**Legal Counsel - Ric Gilmore, Saxon, Gilmore & Carraway**

City Attorney Gilmore noted that he would be providing a virtual training related to the Sunshine Law and Ethics.

He also advised that he would be contacting Board Member Burke to inquire his intent to remain on the Board.

**Public Input**

There was none.

**Board Members**

**BOARD MEMBER MEINDL**

**Project Updates**

Board Member Meindl appreciated the updates on projects from Executive Director Beverly.

**Absenteeism**

He also noted the absenteeism of Board Members and requested that it be looked into so that if Members are not attending that they can be removed to allow for new Members that will attend.

Attorney Gilmore noted advised that he believe that a Resolution was presented from the Board to reduce the size of the Board.

He reiterated that he would contact Board Member Burke and noted that Board Member Burke had not attended a meeting since being appointed (Missing three meetings: January 18, 2022, April 19, 2022, and July 19, 2022).

[Note: Resolution 2020-12 by the City Council increased the number of Board Members from 6 to 7 to allow for five Full Board Members and two Alternate Board Members. Through research it was determined that three Board Members (full or alternate) in attendance is considered a quorum.]

Discussion ensued related to the commitment of Board members to attend the meetings. Also, the need to enforce the required attendance policy and number of members required for an effective Board. Attorney Gilmore noted that in Chapter 421 of the Florida Statute required housing authority boards to either be five member or seven member boards.

**BOARD MEMBER ALTERNATE PECORA**

**Affordable Housing Projects**

Board Member Pecora discussed another affordable housing project, Rochester Park on Candlelight Boulevard, in Brooksville. He inquired if there were requests for more affordable housing. It was noted that there was an increases interest in affordable housing. It

was also noted there was a need and interest for affordable housing however, there seemed to be a lack of resources or incentives to bring developers to the City and County.

**VICE-CHAIR WARD**

No items to discuss.

**Adjournment**

Being no further business before the Board the meeting was adjourned at 5:36 pm.

Attest:

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Executive Director

Acct 5678

**BROOKSVILLE HOUSING AUTHORITY  
BANK RECONCILIATION  
JUNE 2022**

|   |  |                 |
|---|--|-----------------|
| <b>Beginning Balance Per Statement</b>      |  | \$ 2,282,146.00 |
| <b>Deposit: From HUD</b>                    |  |                 |
| <b>Misc Deposits:</b>                       |  |                 |
| <b>Fraud Deposits</b>                       |  |                 |
| <b>Outstanding Expense Checks</b>           |  | \$ -            |
| <b>TOTAL DEPOSITS</b>                       |  | \$ -            |
| <b>Withdrawals</b>                          |  |                 |
| <b>(Administrative Expenses) Checks/ACH</b> |  | \$ 652.94       |
| <b>Acct Analysis Fee</b>                    |  |                 |
| <b>Misc</b>                                 |  |                 |
| <b>Fraud Withdrawals</b>                    |  |                 |
| <b>TOTAL WITHDRAWALS</b>                    |  | \$ 652.94       |
| <b>ENDING BALANCE</b>                       |  | \$ 2,281,493.06 |

| EXPENSE CHECKS           |         |        |
|--------------------------|---------|--------|
| DATE                     | CHECK # | AMOUNT |
|                          |         |        |
|                          |         |        |
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|                          |         |        |
| <b>TOTAL OUTSTANDING</b> |         | \$ -   |



999-99-99-99 51271 3 C 001 30 55 004  
BROOKSVILLE HOUSING AUTHORITY  
621 W JEFFERSON ST  
BROOKSVILLE FL 34601-2529

RECEIVED  
JUL 11 2022  
HERNANDO COUNTY  
HOUSING AUTHORITY

# Your account statement

For 06/30/2022

## Contact us



Truist.com



(844) 4TRUIST or  
(844) 487-8478

### ■ BASIC PUBLIC FUND CHECKING

5678

#### Account summary

|   |                  |
|---|------------------|
| Your previous balance as of 05/31/2022        | \$2,282,146.00   |
| Checks  | - 652.94         |
| Other withdrawals, debits and service charges | - 0.00           |
| Deposits, credits and interest                | + 0.00           |
| Your new balance as of 06/30/2022             | = \$2,281,493.06 |

*JND*

#### Checks

| DATE  | CHECK # | AMOUNT(\$) | DATE  | CHECK # | AMOUNT(\$) |
|-------|---------|------------|-------|---------|------------|
| 06/02 | 1013    | 260.70     | 06/27 | 1014    | 17.24      |

\* indicates a skip in sequential check numbers above this item

| DATE                | CHECK # | AMOUNT(\$)        |
|---------------------|---------|-------------------|
| 06/03               | *1017   | 375.00            |
| <b>Total checks</b> |         | <b>= \$652.94</b> |



1013

BROOKSVILLE HOUSING AUTHORITY  
81 W. JEFFERSON STREET  
BROOKSVILLE, FL 34001

TRUIST  
6215221

5/26/2022

PAY TO THE ORDER OF Duke Energy  
Two Hundred Sixty and 70/100

\$ 260.70 DOLLARS

Duke Energy  
P.O. Box 1004  
Charlotte, NC 28201-1004

MEMO Acct # 9100 8739 6934

*Francis J Ward*  
*Jim M Beverly*

1 750428 136

CHECKS ARE NOT VALID UNTIL THE MICR LINE IS RECORDED AT THE BOTTOM OF THE CHECK

MICR LINE

MICR LINE

CHECK#: 1013 \$260.70

1014

BROOKSVILLE HOUSING AUTHORITY  
81 W. JEFFERSON STREET  
BROOKSVILLE, FL 34001

TRUIST  
6215461

5/26/2022

PAY TO THE ORDER OF The Hemando Sun  
Seventeen and 24/100

\$ 17.24 DOLLARS

The Hemando Sun  
PO Box 12203  
Brooksville, FL 34003

MEMO Inv # 6428 and SCB62611-0003

*Francis J Ward*  
*Jim M Beverly*

Seq: 14  
Dep: 000434  
>55532396<  
>7000325217<  
Date: 05/24/22

CHECKS ARE NOT VALID UNTIL THE MICR LINE IS RECORDED AT THE BOTTOM OF THE CHECK

MICR LINE

MICR LINE

CHECK#: 1014 \$17.24

1017

BROOKSVILLE HOUSING AUTHORITY  
81 W. JEFFERSON STREET  
BROOKSVILLE, FL 34001

TRUIST  
6215461

6/28/2022

PAY TO THE ORDER OF Tom's All Season Lawn Care LLC  
Three Hundred Seventy-Five and 00/100

\$ 375.00 DOLLARS

Tom's All Season Lawn Care LLC  
P.O. Box 3032  
Spring Hill, FL 34411

MEMO Inv # 6903

*Francis J Ward*  
*Jim M Beverly*

SUNCOAST CREDIT UNION  
TAMPA FL  
263182817  
TELLER # 6119 BRANCH # 22  
6507829  
6/2/2022 6/2/2022 5:48 PM  
SEQ # 8368791

CHECKS ARE NOT VALID UNTIL THE MICR LINE IS RECORDED AT THE BOTTOM OF THE CHECK

MICR LINE

MICR LINE

CHECK#: 1017 \$375.00

Acct 5678

**BROOKSVILLE HOUSING AUTHORITY  
BANK RECONCILIATION  
JULY 2022**

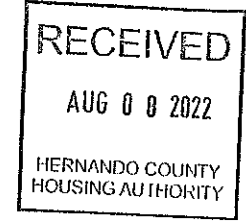
|   |  |                 |
|---|--|-----------------|
| <b>Beginning Balance Per Statement</b>      |  | \$ 2,281,493.06 |
| <b>Deposit: From HUD</b>                    |  |                 |
| <b>Misc Deposits:</b>                       |  |                 |
| <b>Fraud Deposits</b>                       |  |                 |
| <b>Outstanding Expense Checks</b>           |  | \$ 7.61         |
| <b>TOTAL DEPOSITS</b>                       |  | \$ -            |
| <b>Withdrawals</b>                          |  |                 |
| <b>(Administrative Expenses) Checks/ACH</b> |  | \$ 6,943.35     |
| <b>Acct Analysis Fee</b>                    |  |                 |
| <b>Misc</b>                                 |  |                 |
| <b>Fraud Withdrawals</b>                    |  |                 |
| <b>TOTAL WITHDRAWALS</b>                    |  | \$ 6,943.35     |
| <b>ENDING BALANCE</b>                       |  | \$ 2,274,549.71 |

| EXPENSE CHECKS           |         |                |
|--------------------------|---------|----------------|
| DATE                     | CHECK # | AMOUNT         |
| 7/19/2022                | 1023    | \$ 7.61        |
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| <b>TOTAL OUTSTANDING</b> |         | <b>\$ 7.61</b> |





999-99-99 51271 4 C 001 30 55 004  
 BROOKSVILLE HOUSING AUTHORITY  
 621 W JEFFERSON ST  
 BROOKSVILLE FL 34601-2529



# Your account statement

For 07/29/2022

## Contact us

Truist.com

(844) 4TRUIST or  
 (844) 487-8478

**Changes are being made effective July 18, 2022** to the Commercial Bank Services Agreement ("CBSA") that governs your account, including changes to the Mutual Arbitration Agreement. Continued use of your account after the effective date constitutes your acceptance of the changes. The most current version of the CBSA can be obtained at any Truist branch or online at [www.truist.com](http://www.truist.com). All future transactions on your account will be governed by the amended CBSA. If you have any questions about this change, contact your local Truist branch, your relationship manager, or call 844-4TRUIST (844-487-8478).

### ■ BASIC PUBLIC FUND CHECKING

5678 *fund*

#### Account summary

|   |                         |
|---|-------------------------|
| Your previous balance as of 06/30/2022        | \$2,281,493.06          |
| Checks  | - 6,903.94              |
| Other withdrawals, debits and service charges | - 39.41                 |
| Deposits, credits and interest                | + 0.00                  |
| <b>Your new balance as of 07/29/2022</b>      | <b>= \$2,274,549.71</b> |

#### Checks

| DATE  | CHECK # | AMOUNT(\$) | DATE  | CHECK # | AMOUNT(\$) | DATE  | CHECK # | AMOUNT(\$) |
|-------|---------|------------|-------|---------|------------|-------|---------|------------|
| 07/21 | 1020    | 750.00     | 07/25 | 1022    | 130.44     | 07/20 | *1024   | 23.50      |
| 07/22 | 1021    | 6,000.00   |       |         |            |       |         |            |

\* indicates a skip in sequential check numbers above this item

**Total checks = \$6,903.94**

#### Other withdrawals, debits and service charges

| DATE   | DESCRIPTION   | AMOUNT(\$)       |
|--|---|------------------|
| 07/22  | DEBIT CARD PURCHASE LOWES #01827* 07-21 BROOKSVILLE FL 5638 | 39.41            |
| <b>Total other withdrawals, debits and service charges</b> |   | <b>= \$39.41</b> |

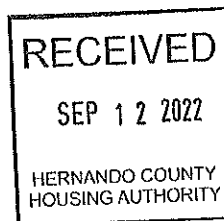


Acct 5678

**BROOKSVILLE HOUSING AUTHORITY  
BANK RECONCILIATION  
AUGUST 2022**

|   |  |                        |
|---|--|------------------------|
| <b>Beginning Balance Per Statement</b>      |  | <b>\$ 2,274,549.71</b> |
| <b>Deposit: From HUD</b>                    |  |                        |
| <b>Misc Deposits:</b>                       |  | <b>\$ 471.10</b>       |
| <b>Fraud Deposits</b>                       |  |                        |
| <b>Outstanding Expense Checks</b>           |  | <b>\$ -</b>            |
| <b>TOTAL DEPOSITS</b>                       |  | <b>\$ 471.10</b>       |
| <b>Withdrawals</b>                          |  |                        |
| <b>(Administrative Expenses) Checks/ACH</b> |  | <b>\$ 4,466.49</b>     |
| <b>Acct Analysis Fee</b>                    |  |                        |
| <b>Misc</b>                                 |  |                        |
| <b>Fraud Withdrawals</b>                    |  |                        |
| <b>TOTAL WITHDRAWALS</b>                    |  | <b>\$ 4,466.49</b>     |
| <b>ENDING BALANCE</b>                       |  | <b>\$ 2,270,554.32</b> |

| EXPENSE CHECKS           |         |             |
|--------------------------|---------|-------------|
| DATE                     | CHECK # | AMOUNT      |
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| <b>TOTAL OUTSTANDING</b> |         | <b>\$ -</b> |



999-99-99-99 51271 6 C 001 30 55 004  
BROOKSVILLE HOUSING AUTHORITY  
621 W JEFFERSON ST  
BROOKSVILLE FL 34601-2529

# Your account statement

For 08/31/2022

## Contact us



(844) 4TRUIST or  
(844) 487-8478

### ■ BASIC PUBLIC FUND CHECKING 5678

#### Account summary

|   |                  |
|---|------------------|
| Your previous balance as of 07/29/2022        | \$2,274,549.71   |
| Checks  | - 4,466.49       |
| Other withdrawals, debits and service charges | - 0.00           |
| Deposits, credits and interest                | + 471.10         |
| Your new balance as of 08/31/2022             | = \$2,270,554.32 |

#### Checks

| DATE  | CHECK # | AMOUNT(\$) | DATE  | CHECK # | AMOUNT(\$) | DATE  | CHECK # | AMOUNT(\$)          |                     |
|-------|---------|------------|-------|---------|------------|-------|---------|---------------------|---------------------|
| 08/08 | 1023    | 7.61       | 08/30 | 1026    | 375.00     | 08/31 | 1028    | 400.00              |                     |
| 08/30 | *1025   | 260.88     | 08/31 | 1027    | 423.00     | 08/30 | 1029    | 3,000.00            |                     |
|       |         |            |       |         |            |       |         | <b>Total checks</b> | <b>= \$4,466.49</b> |

\* indicates a skip in sequential check numbers above this item

#### Deposits, credits and interest

| DATE  | DESCRIPTION | AMOUNT(\$)        |
|---|-------------|-------------------|
| 08/30                                       | DEPOSIT     | 471.10            |
| <b>Total deposits, credits and interest</b> |             | <b>= \$471.10</b> |



1023

BROOKSVILLE HOUSING AUTHORITY  
421 W. JEFFERSON STREET  
BROOKSVILLE, FL 34001

TRUIST  
43151631

7/19/2022

PAY TO THE ORDER OF The Hernando Sun \$ 77.61

Seven and 61/100

The Hernando Sun  
PO Box 12203  
Brooksville, FL 34003

MEMO Inv # SC802811-0006

*Francine S. Ward*  
*Jan M. Bunch*

Seq: 16  
Dep: 000451  
#682633336-  
#7000523217-  
Date: 08/07/22

For Deposit Only  
For Deposits and Transactions:  
1025110  
Saxon Gilmore & Carriway  
201 E. Kennedy Blvd., Suite 500  
Tampa, FL 33602  
SAXON GILMORE & CARRIWAY  
SAXON GILMORE & CARRIWAY  
SAXON GILMORE & CARRIWAY

CHECK#: 1023 \$7.61

1025

BROOKSVILLE HOUSING AUTHORITY  
421 W. JEFFERSON STREET  
BROOKSVILLE, FL 34001

TRUIST  
43151631

6/25/2022

PAY TO THE ORDER OF Duke Energy \$ 260.88

Two Hundred Sixty and 88/100

Duke Energy  
P.O. Box 1004  
Charlotte, NC 28201-1004

MEMO Acct# 8103 8739 5934

*Jan M. Bunch*

1 7575AS 044 20220830

For Deposit Only  
For Deposits and Transactions:  
1025110  
Saxon Gilmore & Carriway  
201 E. Kennedy Blvd., Suite 500  
Tampa, FL 33602  
SAXON GILMORE & CARRIWAY  
SAXON GILMORE & CARRIWAY  
SAXON GILMORE & CARRIWAY

CHECK#: 1025 \$260.88

1026

BROOKSVILLE HOUSING AUTHORITY  
421 W. JEFFERSON STREET  
BROOKSVILLE, FL 34001

TRUIST  
43151631

8/28/2022

PAY TO THE ORDER OF Tom's All Season Lawn Care LLC \$ 375.00

Three Hundred Seventy-Five and 00/100

Tom's All Season Lawn Care LLC  
P.O. Box 6082  
Spring Hill, FL 34911

MEMO Inv # 10045

*Tom's All Season Lawn Care LLC*

For Deposit Only  
For Deposits and Transactions:  
1025110  
Saxon Gilmore & Carriway  
201 E. Kennedy Blvd., Suite 500  
Tampa, FL 33602  
SAXON GILMORE & CARRIWAY  
SAXON GILMORE & CARRIWAY  
SAXON GILMORE & CARRIWAY

CHECK#: 1026 \$375.00

1027

BROOKSVILLE HOUSING AUTHORITY  
421 W. JEFFERSON STREET  
BROOKSVILLE, FL 34001

TRUIST  
43151631

8/28/2022

PAY TO THE ORDER OF Saxon Gilmore & Carriway, P.A. \$ 423.00

Four Hundred Twenty-Three and 00/100

Saxon Gilmore & Carriway, P.A.  
201 E. Kennedy Blvd., Suite 500  
Tampa, FL 33602

MEMO Inv # 73389

*Tom's All Season Lawn Care LLC*

For Deposit Only  
For Deposits and Transactions:  
1025110  
Saxon Gilmore & Carriway  
201 E. Kennedy Blvd., Suite 500  
Tampa, FL 33602  
SAXON GILMORE & CARRIWAY  
SAXON GILMORE & CARRIWAY  
SAXON GILMORE & CARRIWAY

CHECK#: 1027 \$423.00

1028

BROOKSVILLE HOUSING AUTHORITY  
421 W. JEFFERSON STREET  
BROOKSVILLE, FL 34001

TRUIST  
43151631

8/28/2022

PAY TO THE ORDER OF Saxon Gilmore & Carriway, P.A. \$ 400.00

Four Hundred and 00/100

Saxon Gilmore & Carriway, P.A.  
201 E. Kennedy Blvd., Suite 500  
Tampa, FL 33602

MEMO Inv # 68232022

*Jan M. Bunch*

For Deposit Only  
For Deposits and Transactions:  
1025110  
Saxon Gilmore & Carriway  
201 E. Kennedy Blvd., Suite 500  
Tampa, FL 33602  
SAXON GILMORE & CARRIWAY  
SAXON GILMORE & CARRIWAY  
SAXON GILMORE & CARRIWAY

CHECK#: 1028 \$400.00



Acct 5678

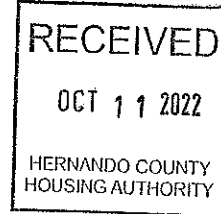
**BROOKSVILLE HOUSING AUTHORITY  
BANK RECONCILIATION  
SEPTEMBER 2022**

|                                      |  |                        |
|--------------------------------------|--|------------------------|
| Beginning Balance Per Statement      |  | \$ 2,270,554.32        |
| Deposit: From HUD                    |  |                        |
| Misc Deposits:                       |  |                        |
| Fraud Deposits                       |  |                        |
| Outstanding Expense Checks           |  | \$ 857.94              |
| <b>TOTAL DEPOSITS</b>                |  | <b>\$ -</b>            |
| Withdrawals                          |  |                        |
| (Administrative Expenses) Checks/ACH |  | \$ 3,000.00            |
| Acct Analysis Fee                    |  |                        |
| Misc                                 |  |                        |
| Fraud Withdrawals                    |  |                        |
| <b>TOTAL WITHDRAWALS</b>             |  | <b>\$ 3,000.00</b>     |
| <b>ENDING BALANCE</b>                |  | <b>\$ 2,267,554.32</b> |

| EXPENSE CHECKS           |         |                  |
|--------------------------|---------|------------------|
| DATE                     | CHECK # | AMOUNT           |
| 9/23/2022                | 1030    | \$ 352.50        |
| 9/23/2022                | 1032    | \$ 375.00        |
| 9/23/2022                | 1033    | \$ 130.44        |
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|                          |         |                  |
| <b>TOTAL OUTSTANDING</b> |         | <b>\$ 857.94</b> |



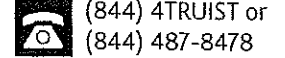
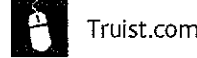
999-99-99-99 51271 1 C 001 30 55 004  
BROOKSVILLE HOUSING AUTHORITY  
621 W JEFFERSON ST  
BROOKSVILLE FL 34601-2529



# Your account statement

For 09/30/2022

## Contact us



### ■ BASIC PUBLIC FUND CHECKING 5678

#### Account summary

|   |                  |
|---|------------------|
| Your previous balance as of 08/31/2022        | \$2,270,554.32   |
| Checks  | - 3,000.00       |
| Other withdrawals, debits and service charges | - 0.00           |
| Deposits, credits and interest                | + 0.00           |
| Your new balance as of 09/30/2022             | = \$2,267,554.32 |

*JNB*

#### Checks

| DATE         | CHECK # | AMOUNT(\$)    |
|--------------|---------|---------------|
| 09/26        | 1031    | 3,000.00      |
| Total checks |         | = \$ 3,000.00 |

**This is a reminder about the Withdrawal Limit Fee.** The Withdrawal Limit Fee of \$5 for Truist savings accounts and \$15 for Truist money market accounts is assessed per withdrawal over six with a maximum of six withdrawal limit fees per statement cycle. The Withdrawal Limit Fee applies, regardless of the balance, to all withdrawals and transfers made from a Truist personal savings and/or money market account including those made at a branch, ATM, by mail or through any electronic means.

Quick tips on avoiding the Withdrawal Limit Fee:

- Use Online or Mobile Banking to monitor the number of withdrawals/transfer made during your monthly statement cycle
- Link any automatic transfers or recurring transactions such as bill payments to your checking account
- Setting up Low Balance Alerts to avoid Overdraft Protection transfers to protected accounts which count toward the Withdrawal Limit Fee
- To avoid frequent withdrawals/transfers, try making one or two larger withdrawals/transfers from savings and money market accounts

For more information regarding your account see the Truist Personal Deposit Accounts Fee Schedule or Bank Services Agreement.





1031

BROOKSVILLE HOUSING AUTHORITY  
141 W. JEFFERSON STREET  
BROOKSVILLE, FL 34009

CHECK # 1031  
09/29/2022

PAY TO THE ORDER OF: Herndon County Housing Authority \$3,000.00

Three Thousand and 00/100 DOLLARS

Herndon County Housing Authority  
621 W. Jefferson St.  
Brooksville, FL 34801

*Laura M. Beery*  
*Frances S. Ward*

MEMO August 2022 Mgmt Fee

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09/26/2022 013556162

CHECK#: 1031 \$3,000.00

**BROOKSVILLE HOUSING AUTHORITY  
STATEMENT OF OPERATING RECEIPTS & EXPENDITURES  
CONVENTIONAL HOUSING PROGRAM  
FOR THE MONTH OF SEPTEMBER, 2022**

|                            | DESCRIPTION                    | ANNUAL BUDGET      | CURRENT PERIOD    | YEAR TO DATE       | 75.00%          | COMMENTS                 |
|----------------------------|--------------------------------|--------------------|-------------------|--------------------|-----------------|--------------------------|
| <b><u>RECEIPTS</u></b>     |                                |                    |                   |                    |                 |                          |
| <b>RENTAL INCOME</b>       |                                |                    |                   |                    |                 |                          |
| 3110                       | DWELLING RENTAL                | \$0.00             | \$0.00            | \$0.00             | ---             |                          |
| 3120                       | EXCESS UTILITIES               | \$0.00             | \$0.00            | \$0.00             | ---             |                          |
| 3190                       | NON-DWELLING RENTAL            | \$0.00             | \$0.00            | \$0.00             | ---             |                          |
|                            | <b>TOTAL</b>                   | <b>\$0.00</b>      | <b>\$0.00</b>     | <b>\$0.00</b>      | <b>---</b>      |                          |
| <b>OTHER INCOME</b>        |                                |                    |                   |                    |                 |                          |
| 3610                       | INTEREST ON INVESTMENTS        | \$0.00             | \$0.00            | \$0.00             | ---             |                          |
| 3690                       | OTHER INCOME                   | \$50.00            | \$0.00            | \$723.50           | 1447.00%        | Re-employment tax refund |
|                            | <b>TOTAL</b>                   | <b>\$50.00</b>     | <b>\$0.00</b>     | <b>\$723.50</b>    | <b>1447.00%</b> |                          |
| <b>HUD CONTRIBUTIONS</b>   |                                |                    |                   |                    |                 |                          |
|                            | CFP FUNDS RECEIVED             | \$0.00             | \$0.00            | \$0.00             | ---             |                          |
|                            | GAIN ON SALE OF CAPITAL ASSETS | \$0.00             | \$0.00            | \$0.00             | ---             |                          |
| 8020                       | OPERATING SUBSIDY              | \$0.00             | \$0.00            | \$0.00             | ---             |                          |
|                            | <b>TOTAL</b>                   | <b>\$0.00</b>      | <b>\$0.00</b>     | <b>\$0.00</b>      | <b>---</b>      |                          |
| <b>TOTAL RECEIPTS</b>      |                                | <b>\$50.00</b>     | <b>\$0.00</b>     | <b>\$723.50</b>    | <b>---</b>      |                          |
| <b><u>EXPENDITURES</u></b> |                                |                    |                   |                    |                 |                          |
| <b>ADMINISTRATIVE</b>      |                                |                    |                   |                    |                 |                          |
| 4110                       | ADMINISTRATIVE SALARIES        | \$0.00             | \$0.00            | \$0.00             | ---             |                          |
| 4130                       | LEGAL                          | \$30,000.00        | \$352.50          | \$2,383.50         | 7.95%           |                          |
| 4140                       | STAFF TRAINING                 | \$0.00             | \$0.00            | \$0.00             | ---             |                          |
| 4150                       | TRAVEL                         | \$1,000.00         | \$0.00            | \$0.00             | 0.00%           |                          |
| 4170                       | ACCOUNTING                     | \$6,000.00         | \$0.00            | \$4,005.00         | 66.75%          |                          |
| 4171                       | AUDIT                          | \$7,500.00         | \$0.00            | \$0.00             | 0.00%           |                          |
|                            | MANAGEMENT FEES                | \$18,000.00        | \$3,000.00        | \$26,000.00        | 144.44%         |                          |
| 4190                       | OTHER ADMINISTRATIVE EXPENSES  | \$22,000.00        | \$0.00            | \$617.36           | 2.81%           | Includes TAG fees        |
|                            | <b>TOTAL</b>                   | <b>\$84,500.00</b> | <b>\$3,352.50</b> | <b>\$33,005.86</b> | <b>39.06%</b>   |                          |
| <b>RESIDENT SERVICES</b>   |                                |                    |                   |                    |                 |                          |
| 4210                       | SALARIES                       | \$0.00             | \$0.00            | \$0.00             | ---             |                          |
| 4220                       | SUNDRY                         | \$0.00             | \$0.00            | \$0.00             | ---             |                          |
| 4230                       | CONTRACT COSTS                 | \$0.00             | \$0.00            | \$0.00             | ---             |                          |
|                            | <b>TOTAL</b>                   | <b>\$0.00</b>      | <b>\$0.00</b>     | <b>\$0.00</b>      | <b>---</b>      |                          |

|      | DESCRIPTION                        | ANNUAL BUDGET         | CURRENT PERIOD      | YEAR TO DATE         | 75.00%         | COMMENTS             |
|------|------------------------------------|-----------------------|---------------------|----------------------|----------------|----------------------|
|      | <b>UTILITIES</b>                   |                       |                     |                      |                |                      |
| 4310 | WATER & SEWER                      | \$500.00              | \$0.00              | \$0.00               | 0.00%          |                      |
| 4320 | ELECTRICITY                        | \$1,200.00            | \$130.44            | \$1,263.22           | 105.27%        |                      |
| 4330 | GAS                                | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
| 4390 | OTHER                              | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
|      | <b>TOTAL</b>                       | <b>\$1,700.00</b>     | <b>\$130.44</b>     | <b>\$1,263.22</b>    | <b>74.31%</b>  |                      |
|      | <b>ORDINARY MAINTENANCE</b>        |                       |                     |                      |                |                      |
| 4410 | LABOR                              | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
| 4420 | MATERIALS                          | \$3,000.00            | \$0.00              | \$468.35             | 15.61%         |                      |
| 4430 | CONTRACT COSTS                     | \$10,000.00           | \$375.00            | \$3,524.08           | 35.24%         |                      |
|      | <b>TOTAL</b>                       | <b>\$13,000.00</b>    | <b>\$375.00</b>     | <b>\$3,992.43</b>    | <b>30.71%</b>  |                      |
|      | <b>PROTECTIVE SERVICES</b>         |                       |                     |                      |                |                      |
| 4460 | LABOR                              | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
| 4470 | MATERIALS                          | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
| 4480 | CONTRACT COSTS                     | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
|      | <b>TOTAL</b>                       | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$0.00</b>        | <b>---</b>     |                      |
|      | <b>GENERAL</b>                     |                       |                     |                      |                |                      |
| 4510 | INSURANCE                          | \$6,000.00            | \$0.00              | \$7,010.09           | 116.83%        |                      |
| 4520 | PMT IN LIEU OF TAXES (PILOT)       | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
| 4530 | TERMINAL LEAVE PMTS                | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
| 4540 | EMPLOYEE BENEFITS                  | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
| 4570 | COLLECTION LOSSES                  | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
| 4590 | OTHER                              | \$0.00                | \$0.00              | \$357.50             | ---            | Annual report filing |
|      | <b>TOTAL</b>                       | <b>\$6,000.00</b>     | <b>\$0.00</b>       | <b>\$7,367.59</b>    | <b>122.79%</b> |                      |
|      | <b>TOTAL ROUTINE EXPENDITURES</b>  | <b>\$105,200.00</b>   | <b>\$3,857.94</b>   | <b>\$45,629.10</b>   | <b>43.37%</b>  |                      |
|      | <b>EXTRA-ORDINARY EXPENDITURES</b> |                       |                     |                      |                |                      |
| 4610 | EXTRAORDINARY MAINTENANCE          | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
| 4620 | CASUALTY LOSSES                    | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
|      | <b>TOTAL</b>                       | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$0.00</b>        | <b>---</b>     |                      |
| 6010 | PRIOR YEAR ADJUSTMENTS             | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
|      | <b>CAPITAL EXPENDITURES</b>        |                       |                     |                      |                |                      |
| 7520 | REPLACEMENTS                       | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
| 7540 | PROPERTY BETTERMENTS/ ADDITIONS    | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
|      | <b>TOTAL</b>                       | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$0.00</b>        | <b>---</b>     |                      |
|      | <b>TOTAL EXPENDITURES</b>          | <b>\$105,200.00</b>   | <b>\$3,857.94</b>   | <b>\$45,629.10</b>   | <b>43.37%</b>  |                      |
|      | <b>RESIDUAL RECEIPTS</b>           | <b>(\$105,150.00)</b> | <b>(\$3,857.94)</b> | <b>(\$44,905.60)</b> |                |                      |

**BROOKSVILLE HOUSING AUTHORITY  
STATEMENT OF OPERATING RECEIPTS & EXPENDITURES  
CONVENTIONAL HOUSING PROGRAM  
FOR THE MONTH OF AUGUST, 2022**

|                            | DESCRIPTION                    | ANNUAL BUDGET      | CURRENT PERIOD    | YEAR TO DATE       | 66.67%        | COMMENTS                 |
|----------------------------|--------------------------------|--------------------|-------------------|--------------------|---------------|--------------------------|
| <b><u>RECEIPTS</u></b>     |                                |                    |                   |                    |               |                          |
| <b>RENTAL INCOME</b>       |                                |                    |                   |                    |               |                          |
| 3110                       | DWELLING RENTAL                | \$0.00             | \$0.00            | \$0.00             | ---           |                          |
| 3120                       | EXCESS UTILITIES               | \$0.00             | \$0.00            | \$0.00             | ---           |                          |
| 3190                       | NON-DWELLING RENTAL            | \$0.00             | \$0.00            | \$0.00             | ---           |                          |
|                            | <b>TOTAL</b>                   | <b>\$0.00</b>      | <b>\$0.00</b>     | <b>\$0.00</b>      | <b>---</b>    |                          |
| <b>OTHER INCOME</b>        |                                |                    |                   |                    |               |                          |
| 3610                       | INTEREST ON INVESTMENTS        | \$0.00             | \$0.00            | \$0.00             | ---           |                          |
| 3690                       | OTHER INCOME                   | \$50.00            | \$471.10          | \$723.50           | ---           | Re-employment tax refund |
|                            | <b>TOTAL</b>                   | <b>\$50.00</b>     | <b>\$471.10</b>   | <b>\$723.50</b>    | <b>---</b>    |                          |
| <b>HUD CONTRIBUTIONS</b>   |                                |                    |                   |                    |               |                          |
|                            | CFP FUNDS RECEIVED             | \$0.00             | \$0.00            | \$0.00             | ---           |                          |
|                            | GAIN ON SALE OF CAPITAL ASSETS | \$0.00             | \$0.00            | \$0.00             | ---           |                          |
| 8020                       | OPERATING SUBSIDY              | \$0.00             | \$0.00            | \$0.00             | ---           |                          |
|                            | <b>TOTAL</b>                   | <b>\$0.00</b>      | <b>\$0.00</b>     | <b>\$0.00</b>      | <b>---</b>    |                          |
|                            | <b>TOTAL RECEIPTS</b>          | <b>\$50.00</b>     | <b>\$471.10</b>   | <b>\$723.50</b>    | <b>---</b>    |                          |
| <b><u>EXPENDITURES</u></b> |                                |                    |                   |                    |               |                          |
| <b>ADMINISTRATIVE</b>      |                                |                    |                   |                    |               |                          |
| 4110                       | ADMINISTRATIVE SALARIES        | \$0.00             | \$0.00            | \$0.00             | ---           |                          |
| 4130                       | LEGAL                          | \$30,000.00        | \$823.00          | \$2,031.00         | 6.77%         |                          |
| 4140                       | STAFF TRAINING                 | \$0.00             | \$0.00            | \$0.00             | ---           |                          |
| 4150                       | TRAVEL                         | \$1,000.00         | \$0.00            | \$0.00             | 0.00%         |                          |
| 4170                       | ACCOUNTING                     | \$6,000.00         | \$505.00          | \$4,005.00         | 66.75%        |                          |
| 4171                       | AUDIT                          | \$7,500.00         | \$0.00            | \$0.00             | 0.00%         |                          |
|                            | MANAGEMENT FEES                | \$18,000.00        | \$3,000.00        | \$23,000.00        | 127.78%       |                          |
| 4190                       | OTHER ADMINISTRATIVE EXPENSES  | \$22,000.00        | \$0.00            | \$617.36           | 2.81%         | Includes TAG fees        |
|                            | <b>TOTAL</b>                   | <b>\$84,500.00</b> | <b>\$4,328.00</b> | <b>\$29,653.36</b> | <b>35.09%</b> |                          |
| <b>RESIDENT SERVICES</b>   |                                |                    |                   |                    |               |                          |
| 4210                       | SALARIES                       | \$0.00             | \$0.00            | \$0.00             | ---           |                          |
| 4220                       | SUNDRY                         | \$0.00             | \$0.00            | \$0.00             | ---           |                          |
| 4230                       | CONTRACT COSTS                 | \$0.00             | \$0.00            | \$0.00             | ---           |                          |
|                            | <b>TOTAL</b>                   | <b>\$0.00</b>      | <b>\$0.00</b>     | <b>\$0.00</b>      | <b>---</b>    |                          |

|      | DESCRIPTION                        | ANNUAL BUDGET         | CURRENT PERIOD      | YEAR TO DATE         | 66.67%         | COMMENTS             |
|------|------------------------------------|-----------------------|---------------------|----------------------|----------------|----------------------|
|      | <b>UTILITIES</b>                   |                       |                     |                      |                |                      |
| 4310 | WATER & SEWER                      | \$500.00              | \$0.00              | \$0.00               | ---            |                      |
| 4320 | ELECTRICITY                        | \$1,200.00            | \$260.88            | \$1,132.78           | 94.40%         |                      |
| 4330 | GAS                                | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
| 4390 | OTHER                              | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
|      | <b>TOTAL</b>                       | <b>\$1,700.00</b>     | <b>\$260.88</b>     | <b>\$1,132.78</b>    | <b>66.63%</b>  |                      |
|      | <b>ORDINARY MAINTENANCE</b>        |                       |                     |                      |                |                      |
| 4410 | LABOR                              | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
| 4420 | MATERIALS                          | \$3,000.00            | \$0.00              | \$468.35             | 15.61%         |                      |
| 4430 | CONTRACT COSTS                     | \$10,000.00           | \$375.00            | \$3,149.08           | 31.49%         |                      |
|      | <b>TOTAL</b>                       | <b>\$13,000.00</b>    | <b>\$375.00</b>     | <b>\$3,617.43</b>    | <b>27.83%</b>  |                      |
|      | <b>PROTECTIVE SERVICES</b>         |                       |                     |                      |                |                      |
| 4460 | LABOR                              | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
| 4470 | MATERIALS                          | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
| 4480 | CONTRACT COSTS                     | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
|      | <b>TOTAL</b>                       | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$0.00</b>        | <b>---</b>     |                      |
|      | <b>GENERAL</b>                     |                       |                     |                      |                |                      |
| 4510 | INSURANCE                          | \$6,000.00            | \$3,510.09          | \$7,010.09           | 116.83%        |                      |
| 4520 | PMT IN LIEU OF TAXES (PILOT)       | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
| 4530 | TERMINAL LEAVE PMTS                | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
| 4540 | EMPLOYEE BENEFITS                  | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
| 4570 | COLLECTION LOSSES                  | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
| 4590 | OTHER                              | \$0.00                | \$0.00              | \$357.50             | ---            | Annual report filing |
|      | <b>TOTAL</b>                       | <b>\$6,000.00</b>     | <b>\$3,510.09</b>   | <b>\$7,367.59</b>    | <b>122.79%</b> |                      |
|      | <b>TOTAL ROUTINE EXPENDITURES</b>  | <b>\$105,200.00</b>   | <b>\$8,473.97</b>   | <b>\$41,771.16</b>   | <b>39.71%</b>  |                      |
|      | <b>EXTRA-ORDINARY EXPENDITURES</b> |                       |                     |                      |                |                      |
| 4610 | EXTRAORDINARY MAINTENANCE          | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
| 4620 | CASUALTY LOSSES                    | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
|      | <b>TOTAL</b>                       | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$0.00</b>        | <b>---</b>     |                      |
| 6010 | PRIOR YEAR ADJUSTMENTS             | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
|      | <b>CAPITAL EXPENDITURES</b>        |                       |                     |                      |                |                      |
| 7520 | REPLACEMENTS                       | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
| 7540 | PROPERTY BETTERMENTS/ ADDITIONS    | \$0.00                | \$0.00              | \$0.00               | ---            |                      |
|      | <b>TOTAL</b>                       | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$0.00</b>        | <b>---</b>     |                      |
|      | <b>TOTAL EXPENDITURES</b>          | <b>\$105,200.00</b>   | <b>\$8,473.97</b>   | <b>\$41,771.16</b>   | <b>39.71%</b>  |                      |
|      | <b>RESIDUAL RECEIPTS</b>           | <b>(\$105,150.00)</b> | <b>(\$8,002.87)</b> | <b>(\$41,047.66)</b> |                |                      |

**BROOKSVILLE HOUSING AUTHORITY  
STATEMENT OF OPERATING RECEIPTS & EXPENDITURES  
CONVENTIONAL HOUSING PROGRAM  
FOR THE MONTH OF JULY, 2022**

|                            | DESCRIPTION                    | ANNUAL BUDGET      | CURRENT PERIOD    | YEAR TO DATE       | 58.33%        | COMMENTS          |
|----------------------------|--------------------------------|--------------------|-------------------|--------------------|---------------|-------------------|
| <b><u>RECEIPTS</u></b>     |                                |                    |                   |                    |               |                   |
| <b>RENTAL INCOME</b>       |                                |                    |                   |                    |               |                   |
| 3110                       | DWELLING RENTAL                | \$0.00             | \$0.00            | \$0.00             | ---           |                   |
| 3120                       | EXCESS UTILITIES               | \$0.00             | \$0.00            | \$0.00             | ---           |                   |
| 3190                       | NON-DWELLING RENTAL            | \$0.00             | \$0.00            | \$0.00             | ---           |                   |
|                            | <b>TOTAL</b>                   | <b>\$0.00</b>      | <b>\$0.00</b>     | <b>\$0.00</b>      | <b>---</b>    |                   |
| <b>OTHER INCOME</b>        |                                |                    |                   |                    |               |                   |
| 3610                       | INTEREST ON INVESTMENTS        | \$0.00             | \$0.00            | \$0.00             | ---           |                   |
| 3690                       | OTHER INCOME                   | \$50.00            | \$0.00            | \$252.40           | ---           |                   |
|                            | <b>TOTAL</b>                   | <b>\$50.00</b>     | <b>\$0.00</b>     | <b>\$252.40</b>    | <b>---</b>    |                   |
| <b>HUD CONTRIBUTIONS</b>   |                                |                    |                   |                    |               |                   |
|                            | CFP FUNDS RECEIVED             | \$0.00             | \$0.00            | \$0.00             | ---           |                   |
|                            | GAIN ON SALE OF CAPITAL ASSETS | \$0.00             | \$0.00            | \$0.00             | ---           |                   |
| 8020                       | OPERATING SUBSIDY              | \$0.00             | \$0.00            | \$0.00             | ---           |                   |
|                            | <b>TOTAL</b>                   | <b>\$0.00</b>      | <b>\$0.00</b>     | <b>\$0.00</b>      | <b>---</b>    |                   |
|                            | <b>TOTAL RECEIPTS</b>          | <b>\$50.00</b>     | <b>\$0.00</b>     | <b>\$252.40</b>    | <b>---</b>    |                   |
| <b><u>EXPENDITURES</u></b> |                                |                    |                   |                    |               |                   |
| <b>ADMINISTRATIVE</b>      |                                |                    |                   |                    |               |                   |
| 4110                       | ADMINISTRATIVE SALARIES        | \$0.00             | \$0.00            | \$0.00             | ---           |                   |
| 4130                       | LEGAL                          | \$30,000.00        | \$23.50           | \$1,208.00         | 4.03%         |                   |
| 4140                       | STAFF TRAINING                 | \$0.00             | \$0.00            | \$0.00             | ---           |                   |
| 4150                       | TRAVEL                         | \$1,000.00         | \$0.00            | \$0.00             | 0.00%         |                   |
| 4170                       | ACCOUNTING                     | \$6,000.00         | \$500.00          | \$3,500.00         | 58.33%        |                   |
| 4171                       | AUDIT                          | \$7,500.00         | \$0.00            | \$0.00             | 0.00%         |                   |
|                            | MANAGEMENT FEES                | \$18,000.00        | \$6,000.00        | \$20,000.00        | 111.11%       |                   |
| 4190                       | OTHER ADMINISTRATIVE EXPENSES  | \$22,000.00        | \$7.61            | \$617.36           | 2.81%         | Includes TAG fees |
|                            | <b>TOTAL</b>                   | <b>\$84,500.00</b> | <b>\$6,531.11</b> | <b>\$25,325.36</b> | <b>29.97%</b> |                   |
| <b>RESIDENT SERVICES</b>   |                                |                    |                   |                    |               |                   |
| 4210                       | SALARIES                       | \$0.00             | \$0.00            | \$0.00             | ---           |                   |
| 4220                       | SUNDRY                         | \$0.00             | \$0.00            | \$0.00             | ---           |                   |
| 4230                       | CONTRACT COSTS                 | \$0.00             | \$0.00            | \$0.00             | ---           |                   |
|                            | <b>TOTAL</b>                   | <b>\$0.00</b>      | <b>\$0.00</b>     | <b>\$0.00</b>      | <b>---</b>    |                   |

|      | DESCRIPTION                        | ANNUAL BUDGET         | CURRENT PERIOD      | YEAR TO DATE         | 58.33%        | COMMENTS             |
|------|------------------------------------|-----------------------|---------------------|----------------------|---------------|----------------------|
|      | <b>UTILITIES</b>                   |                       |                     |                      |               |                      |
| 4310 | WATER & SEWER                      | \$500.00              | \$0.00              | \$0.00               | ---           |                      |
| 4320 | ELECTRICITY                        | \$1,200.00            | \$130.44            | \$871.90             | 72.66%        |                      |
| 4330 | GAS                                | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
| 4390 | OTHER                              | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
|      | <b>TOTAL</b>                       | <b>\$1,700.00</b>     | <b>\$130.44</b>     | <b>\$871.90</b>      | <b>51.29%</b> |                      |
|      | <b>ORDINARY MAINTENANCE</b>        |                       |                     |                      |               |                      |
| 4410 | LABOR                              | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
| 4420 | MATERIALS                          | \$3,000.00            | \$39.41             | \$468.35             | 15.61%        |                      |
| 4430 | CONTRACT COSTS                     | \$10,000.00           | \$750.00            | \$2,774.08           | 27.74%        |                      |
|      | <b>TOTAL</b>                       | <b>\$13,000.00</b>    | <b>\$789.41</b>     | <b>\$3,242.43</b>    | <b>24.94%</b> |                      |
|      | <b>PROTECTIVE SERVICES</b>         |                       |                     |                      |               |                      |
| 4460 | LABOR                              | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
| 4470 | MATERIALS                          | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
| 4480 | CONTRACT COSTS                     | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
|      | <b>TOTAL</b>                       | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$0.00</b>        | <b>---</b>    |                      |
|      | <b>GENERAL</b>                     |                       |                     |                      |               |                      |
| 4510 | INSURANCE                          | \$6,000.00            | \$500.00            | \$3,500.00           | 58.33%        |                      |
| 4520 | PMT IN LIEU OF TAXES (PILOT)       | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
| 4530 | TERMINAL LEAVE PMTS                | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
| 4540 | EMPLOYEE BENEFITS                  | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
| 4570 | COLLECTION LOSSES                  | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
| 4590 | OTHER                              | \$0.00                | \$0.00              | \$357.50             | ---           | Annual report filing |
|      | <b>TOTAL</b>                       | <b>\$6,000.00</b>     | <b>\$500.00</b>     | <b>\$3,857.50</b>    | <b>64.29%</b> |                      |
|      | <b>TOTAL ROUTINE EXPENDITURES</b>  | <b>\$105,200.00</b>   | <b>\$7,950.96</b>   | <b>\$33,297.19</b>   | <b>31.65%</b> |                      |
|      | <b>EXTRA-ORDINARY EXPENDITURES</b> |                       |                     |                      |               |                      |
| 4610 | EXTRAORDINARY MAINTENANCE          | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
| 4620 | CASUALTY LOSSES                    | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
|      | <b>TOTAL</b>                       | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$0.00</b>        | <b>---</b>    |                      |
| 6010 | PRIOR YEAR ADJUSTMENTS             | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
|      | <b>CAPITAL EXPENDITURES</b>        |                       |                     |                      |               |                      |
| 7520 | REPLACEMENTS                       | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
| 7540 | PROPERTY BETTERMENTS/ ADDITIONS    | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
|      | <b>TOTAL</b>                       | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$0.00</b>        | <b>---</b>    |                      |
|      | <b>TOTAL EXPENDITURES</b>          | <b>\$105,200.00</b>   | <b>\$7,950.96</b>   | <b>\$33,297.19</b>   | <b>31.65%</b> |                      |
|      | <b>RESIDUAL RECEIPTS</b>           | <b>(\$105,150.00)</b> | <b>(\$7,950.96)</b> | <b>(\$33,044.79)</b> |               |                      |

BROOKSVILLE HOUSING AUTHORITY  
STATEMENT OF OPERATING RECEIPTS & EXPENDITURES  
CONVENTIONAL HOUSING PROGRAM  
FOR THE MONTH OF JUNE, 2022

|                            | DESCRIPTION                    | ANNUAL BUDGET      | CURRENT PERIOD  | YEAR TO DATE       | 50.00%        | COMMENTS          |
|----------------------------|--------------------------------|--------------------|-----------------|--------------------|---------------|-------------------|
| <b><u>RECEIPTS</u></b>     |                                |                    |                 |                    |               |                   |
| <b>RENTAL INCOME</b>       |                                |                    |                 |                    |               |                   |
| 3110                       | DWELLING RENTAL                | \$0.00             | \$0.00          | \$0.00             | ---           |                   |
| 3120                       | EXCESS UTILITIES               | \$0.00             | \$0.00          | \$0.00             | ---           |                   |
| 3190                       | NON-DWELLING RENTAL            | \$0.00             | \$0.00          | \$0.00             | ---           |                   |
|                            | <b>TOTAL</b>                   | <b>\$0.00</b>      | <b>\$0.00</b>   | <b>\$0.00</b>      | <b>---</b>    |                   |
| <b>OTHER INCOME</b>        |                                |                    |                 |                    |               |                   |
| 3610                       | INTEREST ON INVESTMENTS        | \$0.00             | \$0.00          | \$0.00             | ---           |                   |
| 3690                       | OTHER INCOME                   | \$50.00            | \$0.00          | \$252.40           | ---           |                   |
|                            | <b>TOTAL</b>                   | <b>\$50.00</b>     | <b>\$0.00</b>   | <b>\$252.40</b>    | <b>---</b>    |                   |
| <b>HUD CONTRIBUTIONS</b>   |                                |                    |                 |                    |               |                   |
|                            | CFP FUNDS RECEIVED             | \$0.00             | \$0.00          | \$0.00             | ---           |                   |
|                            | GAIN ON SALE OF CAPITAL ASSETS | \$0.00             | \$0.00          | \$0.00             | ---           |                   |
| 8020                       | OPERATING SUBSIDY              | \$0.00             | \$0.00          | \$0.00             | ---           |                   |
|                            | <b>TOTAL</b>                   | <b>\$0.00</b>      | <b>\$0.00</b>   | <b>\$0.00</b>      | <b>---</b>    |                   |
|                            | <b>TOTAL RECEIPTS</b>          | <b>\$50.00</b>     | <b>\$0.00</b>   | <b>\$252.40</b>    | <b>---</b>    |                   |
| <b><u>EXPENDITURES</u></b> |                                |                    |                 |                    |               |                   |
| <b>ADMINISTRATIVE</b>      |                                |                    |                 |                    |               |                   |
| 4110                       | ADMINISTRATIVE SALARIES        | \$0.00             | \$0.00          | \$0.00             | ---           |                   |
| 4130                       | LEGAL                          | \$30,000.00        | \$0.00          | \$1,184.50         | 3.95%         |                   |
| 4140                       | STAFF TRAINING                 | \$0.00             | \$0.00          | \$0.00             | ---           |                   |
| 4150                       | TRAVEL                         | \$1,000.00         | \$0.00          | \$0.00             | 0.00%         |                   |
| 4170                       | ACCOUNTING                     | \$6,000.00         | \$500.00        | \$3,000.00         | 50.00%        |                   |
| 4171                       | AUDIT                          | \$7,500.00         | \$0.00          | \$0.00             | 0.00%         |                   |
|                            | MANAGEMENT FEES                | \$18,000.00        | \$0.00          | \$14,000.00        | 77.78%        |                   |
| 4190                       | OTHER ADMINISTRATIVE EXPENSES  | \$22,000.00        | \$0.00          | \$609.75           | 2.77%         | Includes TAG fees |
|                            | <b>TOTAL</b>                   | <b>\$84,500.00</b> | <b>\$500.00</b> | <b>\$18,794.25</b> | <b>22.24%</b> |                   |
| <b>RESIDENT SERVICES</b>   |                                |                    |                 |                    |               |                   |
| 4210                       | SALARIES                       | \$0.00             | \$0.00          | \$0.00             | ---           |                   |
| 4220                       | SUNDRY                         | \$0.00             | \$0.00          | \$0.00             | ---           |                   |
| 4230                       | CONTRACT COSTS                 | \$0.00             | \$0.00          | \$0.00             | ---           |                   |
|                            | <b>TOTAL</b>                   | <b>\$0.00</b>      | <b>\$0.00</b>   | <b>\$0.00</b>      | <b>---</b>    |                   |



|      | DESCRIPTION                        | ANNUAL BUDGET         | CURRENT PERIOD      | YEAR TO DATE         | 50.00%        | COMMENTS             |
|------|------------------------------------|-----------------------|---------------------|----------------------|---------------|----------------------|
|      | <b>UTILITIES</b>                   |                       |                     |                      |               |                      |
| 4310 | WATER & SEWER                      | \$500.00              | \$0.00              | \$0.00               | ---           |                      |
| 4320 | ELECTRICITY                        | \$1,200.00            | \$0.00              | \$741.46             | 61.79%        |                      |
| 4330 | GAS                                | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
| 4390 | OTHER                              | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
|      | <b>TOTAL</b>                       | <b>\$1,700.00</b>     | <b>\$0.00</b>       | <b>\$741.46</b>      | <b>43.62%</b> |                      |
|      | <b>ORDINARY MAINTENANCE</b>        |                       |                     |                      |               |                      |
| 4410 | LABOR                              | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
| 4420 | MATERIALS                          | \$3,000.00            | \$0.00              | \$428.94             | 14.30%        |                      |
| 4430 | CONTRACT COSTS                     | \$10,000.00           | \$0.00              | \$2,024.08           | 20.24%        |                      |
|      | <b>TOTAL</b>                       | <b>\$13,000.00</b>    | <b>\$0.00</b>       | <b>\$2,453.02</b>    | <b>18.87%</b> |                      |
|      | <b>PROTECTIVE SERVICES</b>         |                       |                     |                      |               |                      |
| 4460 | LABOR                              | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
| 4470 | MATERIALS                          | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
| 4480 | CONTRACT COSTS                     | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
|      | <b>TOTAL</b>                       | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$0.00</b>        | <b>---</b>    |                      |
|      | <b>GENERAL</b>                     |                       |                     |                      |               |                      |
| 4510 | INSURANCE                          | \$6,000.00            | \$500.00            | \$3,000.00           | 50.00%        |                      |
| 4520 | PMT IN LIEU OF TAXES (PILOT)       | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
| 4530 | TERMINAL LEAVE PMTS                | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
| 4540 | EMPLOYEE BENEFITS                  | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
| 4570 | COLLECTION LOSSES                  | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
| 4590 | OTHER                              | \$0.00                | \$0.00              | \$357.50             | ---           | Annual report filing |
|      | <b>TOTAL</b>                       | <b>\$6,000.00</b>     | <b>\$500.00</b>     | <b>\$3,357.50</b>    | <b>55.96%</b> |                      |
|      | <b>TOTAL ROUTINE EXPENDITURES</b>  | <b>\$105,200.00</b>   | <b>\$1,000.00</b>   | <b>\$25,346.23</b>   | <b>24.09%</b> |                      |
|      | <b>EXTRA-ORDINARY EXPENDITURES</b> |                       |                     |                      |               |                      |
| 4610 | EXTRAORDINARY MAINTENANCE          | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
| 4620 | CASUALTY LOSSES                    | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
|      | <b>TOTAL</b>                       | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$0.00</b>        | <b>---</b>    |                      |
| 6010 | PRIOR YEAR ADJUSTMENTS             | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
|      | <b>CAPITAL EXPENDITURES</b>        |                       |                     |                      |               |                      |
| 7520 | REPLACEMENTS                       | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
| 7540 | PROPERTY BETTERMENTS/ ADDITIONS    | \$0.00                | \$0.00              | \$0.00               | ---           |                      |
|      | <b>TOTAL</b>                       | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$0.00</b>        | <b>---</b>    |                      |
|      | <b>TOTAL EXPENDITURES</b>          | <b>\$105,200.00</b>   | <b>\$1,000.00</b>   | <b>\$25,346.23</b>   | <b>24.09%</b> |                      |
|      | <b>RESIDUAL RECEIPTS</b>           | <b>(\$105,150.00)</b> | <b>(\$1,000.00)</b> | <b>(\$25,093.83)</b> |               |                      |