

**BROOKSVILLE HOUSING AUTHORITY
REGULAR MEETING
CITY COUNCIL CHAMBERS
201 HOWELL AVENUE
BROOKSVILLE, FL 34601**

AGENDA

January 18, 2022

5:00 PM

Call to Order

A. Roll Call

B. Introduction of New Members

- 1. Mr. Frances Burke, Jr,**
- 2. Ms. Wevlyn Graves, Alternate**

C. Election of Officers

- 1. Chairperson**
- 2. Vice-Chairperson**

D. Approval of Minutes for the November 2021 Meeting

E. Approval of October 2021 and November 2021 Financial Statements

F. Executive Director

- 1. Update on SunTrust/Truist Bank Account**

G. Legal Council – Ric Gilmore, Saxon, Gilmore & Carraway

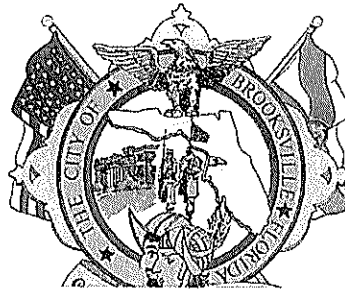
H. Citizen's Comments

I. Board Members

J. Adjournment

AGENDA ITEM B

City of Brooksville



352.540.3810 Phone
352.544.5424 Fax

December 27, 2021

Mr. Frances Burke, Jr.
11399 Royal Drl.
Brooksville, Fl. 34601

Re: Appointment to the Brooksville Housing Authority

Dear Mr. Burke:

This will confirm action taken on Monday, December 20, 2021 wherein Council approved your appointment as a member of the Brooksville Housing Authority (BHA) for an unexpired four year term of office expiring May 31, 2023.

The duties of this board are outlined in Florida Statutes 421.05 and was established by City Council in 1968. At one time, the Brooksville Housing Authority managed two residential housing properties with tenants but no longer have tenants due to the age of the units. However, the Board is now involved in managing the real estate in conjunction with the regulations of the US Department of Housing and Urban Development.

This Board meets monthly on the third Tuesday at 5:00 p.m. at City Hall. Within the last two years, the Executive Director of the Hernando County Housing Authority became the Executive Director of the Brooksville Housing Authority. Beginning in January, 2022, the Executive Director is Terri Beverly. She and her staff will email out the agenda packet the week before the meeting. Should it be determined that a quorum cannot be established, or if there is no business to bring before the Commission, Ms. Beverly will let you that the meeting is cancelled.

Now that you are an appointed member of the BHA, you now must adhere to the "Florida Government in the Sunshine Law" and not speak to your fellow board members outside of BHA meeting on anything that is a current agenda item, or could conceivably be on a future agenda. However, feel free to reach out to staff at any time for information or questions.

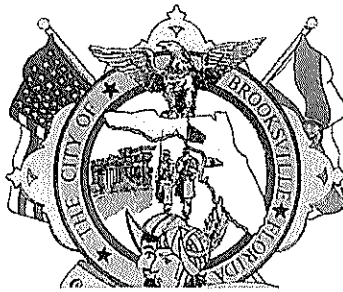
I have attached a few sets of past board minutes as an example of what has been discussed. Congratulations and thank you so much for your willingness to serve. We look forward to a successful and productive association with you as a member of this board.

Sincerely,

Jennifer J. Battista, CMC, City Clerk

cc: Lisa Morris, Deputy City Clerk
Terri Beverly, Executive Director, Brooksville Housing Authority
Ron Snowberger, City Manager

City of Brooksville



352.540.3810 Phone
352.544.5424 Fax

December 27, 2021

Ms. Wevlyn Graves
1071 Candlelight Blvd. Apt D59
Brooksville, Fl. 34601

Re: Appointment as alternate on the Brooksville Housing Authority

Dear Ms. Graves:

This will confirm action taken on Monday, December 20, 2021 wherein Council appointed you as an alternate member on the Brooksville Housing Authority (BHA) for an unexpired 4-year term of office expiring May 31, 2023. As an alternate, you may attend and participate in discussion, but not vote unless there is an absence of one of the full time board members.


The duties of this board are outlined in Florida Statutes 421.05 and was established by City Council in 1968. At one time, the Brooksville Housing Authority managed two residential housing properties with tenants but no longer have tenants due to the age of the units. However, the Board is now involved in managing the real estate in conjunction with the regulations of the US Department of Housing and Urban Development.

This Board meets monthly on the third Tuesday at 5:00 p.m. at City Hall. Within the last two years, the Executive Director of the Hernando County Housing Authority became the Executive Director of the Brooksville Housing Authority. Beginning in January, 2022, the Executive Director is Terri Beverly. She and her staff will email out the agenda packet the week before the meeting. Should it be determined that a quorum cannot be established, or if there is no business to discuss, Ms. Beverly will let you that the meeting is cancelled.

As you may be aware (since you were a member of the CDBG Task Force) now that you are an appointed member of the BHA, you now must adhere to the "Florida Government in the Sunshine Law" and not speak to your fellow board members outside of a BHA meeting on any agenda item, or an item that could conceivably be on a future agenda. However, feel free to reach out to staff at any time for information or questions.

I have attached a few sets of past board minutes as an example of what has been discussed. Congratulations and thank you so much for your willingness to serve. We look forward to a successful and productive association with you as a member of this board.

Sincerely,


Jennifer J. Battista, CMC, City Clerk

cc: Lisa Morris, Deputy City Clerk
Terri Beverly, Executive Director, Brooksville Housing Authority
Ron Snowberger, City Manager

BROOKSVILLE HOUSING AUTHORITY

The Brooksville Housing Authority Board is appointed by the Mayor of the City of Brooksville with approval of City Council, as set forth in F.S. 421.05. The Authority consists of five voting members plus two Alternates. All reasonable efforts will be made to seek applications from residents within the housing complex to serve on this board, striving to appoint two resident members* if possible. This commission is a decision-making public body, responsible for setting policy, guidelines and budgets for total management, operation and maintenance of the Housing Authority properties pursuant to Chapter 421, Florida Statutes, and any state and federal laws, rules and regulations applicable to the operation of a housing project via public funding sources. The terms of office are for four-year terms, appointed by the Mayor with concurrence of the governing body (Council).

The following list represents the members of the Brooksville Housing Authority Board. Their addresses and phone numbers are as follows:

Frances Burke, Jr.

Appointed December 20, 2021 to fill the unexpired four year term (due to resignation of Randy Woodruff) expiring May 31, 2023.

11399 Royal Dr.
Brooksville, Fl. 34601
cwburke@rocketmail.com
Cell: 724-624-1201

Clifford E. Manuel, Jr. - CHAIRMAN

Re-appointed June 21, 2021, to a four-year term of office expiring on June 30, 2025.

966 Candlelight Boulevard
Brooksville, Florida 34601
Home: 352-799-3303 • Work: 352-796-9423
cliff@coastal-engineering.com

Barry Z. Meindl

Appointed December 6, 2021 to fill unexpired four year term (due to resignation of Gary Schraut) expiring June 30, 2024

5170 Delacroix Dr.
Brooksville, Fl. 34604
Home: 352-573-1642
Meindlsoxfan15@gmail.com

Francine S. Ward - VICE-CHAIRMAN

Re-appointed June 3, 2019, to a four-year term of office expiring on May 31, 2023.

508 Underwood Avenue
Brooksville, Florida 34601
Home: 352-754-1087
fward24@tampabay.rr.com

Eric E. Sangvic

Reappointed June 18, 2018 to a four-year term of office expiring June 30, 2022.

4009 Bluefish Drive
Hernando Beach, FL 34607
Work: 727-415-5190
esangvic@hotmail.com

Alternate

Wevlyn LaTrenna Graves

Appointed as an alternate on December 20, 2021 for a four year term through December 31, 2025.

1071 Candlelight Blvd., Apt. D59
Brooksville, Fl. 34601
wevlyngraves@outlook.com
Work: 352-403-3439
Home: 352-397-8767

VACANT:

One unexpired four-year term through June 30, 2022 (due to promotion of Barry Meindl)

Terri M. Beverly – BHA EXECUTIVE DIRECTOR AS OF 1/1/22

SHIP Loan Coordinator
NSP Program Manager
Hernando County Housing Authority
621 West Jefferson Street
Brooksville, FL 34601
(352) 754-4160 phone option 3
(352) 754-4168 fax

Ricardo Gilmore

Board Attorney
Saxon Gilmore & Carraway, P.A.
201 E. Kennedy Blvd., Suite 6500
Tampa, Fl. 33602
813-314-4500
rgilmore@saxongilmore.com

Lisa Morris, Recording Secretary
Work: 352-540-3893

Brooksville Housing Authority Board History

- Resolution No. 256 adopted January 29, 1968 Established Board and appointed five (5) Members
- Resolution No. 91-10 increased number of members to seven (7) plus two (2) Alternates.
- Res. #2003-06 adopted 5/5/03 rescinded provisions for alternate members
- Resolution 2013-02 adopted 3/4/13 reduced the number of members to 5 plus 1 Alternate.
- Resolution 2020-12 adopted 8/3/20 increased the number of members to 5 plus 2 alternates

AGENDA ITEM D

BROOKSVILLE HOUSING AUTHORITY
REGULAR MEETING
MINUTES

November 16, 2021

5:00 PM

ORDER OF BUSINESS

CALL TO ORDER AND ROLL CALL

Vice-Chairman Ward called the meeting to order at 5:00 p.m.

Brooksville Housing Authority met in regular session. Present were Vice-Chair, Francine Ward and Board Members Eric Sangvic, and Barry Meindl (alternate).

Absent were Chairman Cliff Manuel, Board Members Randy Woodruff, Gary Schraut, and Brooksville Housing Authority Attorney Ricardo Gilmore.

Also attending were Executive Director Donnie Singer, Terri Beverly, incoming Executive Director, Hernando County Housing Authority Administrative Assistant Jessica Flynn, and Deputy City Clerk Lisa Morris.

APPROVAL OF THE MINUTES

September 21, 2021 Meeting.

Motion

Motion was made by Board Member Sangvic, seconded by Board Member Meindl to approve the September 21, 2021 minutes as presented.

Vote: 3 – 0.

APPROVAL OF MONTHLY REPORTS

1. September 2021 Financial Statements

Motion

Motion was made by Board Member Meindl, seconded by Board Member Sangvic to accept and approve the September Financial Statements as presented.

Vote: 3 – 0.

EXECUTIVE DIRECTOR- Items to Handle

1. Update on Summit Villas

Executive Director Singer provide the Board with a brief update and that the project will likely not be funded.

2. Introduction of Terri Beverly, incoming Executive Director

Executive Director Singer introduced Ms. Terri Beverly as his replacement upon his retirement December 31, 2021.

3. Authorization of Business Account Signature Card, Deposit Account Resolution, And Authorization For Entities Signatures For Suntrust Bank.

Executive Director Singer requested the Board signature authority forms for the SunTrust account.

Motion

Motion was made by Board Member Sanvic, seconded by Board Member Meindl to adopt

BROOKSVILLE HOUSING AUTHORITY
REGULAR MEETING
MINUTES

signature authority form.

Vote: 3 – 0.

4. Proposed Fiscal Year 2022 Budget

Executive Director Singer went over the proposed budget and requested approval.

Motion

Motion was made by Board Member Meindl, seconded by Board Member Sangvic to approve the FY2022 Budget.

Vote: 3 – 0.

LEGAL COUNCIL ITEMS

None.

CITIZEN COMMENTS

None.

BOARD MEMBERS

Alternate Barry Meindl

No comments.

Board Member Eric Sangvic

No comments.

Vice-Chairman Francine Ward

No comments.

EXECUTIVE DIRECTOR

Executive Director Singer requested that the December Meeting be canceled since there were no items to bring forward.

Motion was made by Board Member Meindl, seconded Board Member Sangvic to cancel the December meeting.

Vote: 3 – 0.

ADJOURNMENT

Motion was made by Board Member Sangvic, seconded by Board Member Meindl to adjourn the meeting at 5:29 p.m.

Attest: _____
Executive Director

Chairman

AGENDA ITEM E

BROOKSVILLE HOUSING AUTHORITY
 STATEMENT OF OPERATING RECEIPTS & EXPENDITURES
 CONVENTIONAL HOUSING PROGRAM
 FOR THE MONTH OF OCTOBER, 2021

	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	83.33%	COMMENTS
RECEIPTS					
3110 RENTAL INCOME	\$0.00	\$0.00	\$0.00	---	
3120 DWELLING RENTAL	\$0.00	\$0.00	\$0.00	---	
3190 EXCESS UTILITIES	\$0.00	\$0.00	\$0.00	---	
3190 NON-DWELLING RENTAL	\$0.00	\$0.00	\$0.00	---	
TOTAL	\$0.00	\$0.00	\$0.00	---	
3610 OTHER INCOME	\$0.00	\$0.00	\$0.00	---	
3690 INTEREST ON INVESTMENTS	\$0.00	\$0.00	\$59.07	---	
OTHER INCOME	\$0.00	\$0.00	\$59.07	---	
TOTAL	\$0.00	\$0.00	\$59.07	---	
8020 HUD CONTRIBUTIONS	\$0.00	\$0.00	\$236,445.00	---	
CEP FUNDS RECEIVED	\$0.00	\$0.00	\$0.00	---	
GAIN ON SALE OF CAPITAL ASSETS	\$0.00	\$0.00	\$0.00	---	
OPERATING SUBSIDY	\$0.00	\$0.00	\$0.00	---	
TOTAL	\$0.00	\$0.00	\$236,445.00	---	
TOTAL RECEIPTS	\$0.00	\$0.00	\$236,504.07	---	
EXPENDITURES					
4110 ADMINISTRATIVE	\$0.00	\$0.00	\$0.00	---	
4130 ADMINISTRATIVE SALARIES	\$30,000.00	\$145.50	\$4,332.75	14.44%	
4140 LEGAL	\$0.00	\$0.00	\$0.00	---	
4140 STAFF TRAINING	\$1,000.00	\$0.00	\$0.00	0.00%	
4150 TRAVEL	\$6,000.00	\$0.00	\$0.00	0.00%	
4170 ACCOUNTING	\$7,500.00	\$0.00	\$6,700.00	89.33%	
4171 AUDIT	\$18,000.00	\$0.00	\$23,000.00	127.78%	
MANAGEMENT FEES	\$22,000.00	\$1,155.55	\$3,155.45	14.34%	Includes TAG fees
OTHER ADMINISTRATIVE EXPENSES	\$22,000.00	\$1,155.55	\$3,155.45	14.34%	
TOTAL	\$84,500.00	\$3,801.05	\$37,188.20	44.01%	
4210 RESIDENT SERVICES	\$0.00	\$0.00	\$0.00	---	
4220 SALARIES	\$0.00	\$0.00	\$0.00	---	
4230 SUNDRY	\$0.00	\$0.00	\$0.00	---	
CONTRACT COSTS	\$0.00	\$0.00	\$0.00	---	
TOTAL	\$0.00	\$0.00	\$0.00	---	

	DESCRIPTION	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	83.33%	COMMENTS
4310	UTILITIES					
4320	WATER & SEWER	\$0.00	\$0.00	\$100.05	---	
4330	ELECTRICITY	\$1,200.00	\$104.14	\$792.52	66.04%	
4330	GAS	\$0.00	\$0.00	\$0.00	---	
4390	OTHER	\$0.00	\$0.00	\$0.00	---	
	TOTAL	\$1,200.00	\$104.14	\$892.57	74.39%	
4410	ORDINARY MAINTENANCE					
4420	LABOR	\$0.00	\$0.00	\$0.00	---	
4420	MATERIALS	\$3,000.00	\$0.00	\$0.00	0.00%	
4430	CONTRACT COSTS	\$10,000.00	\$375.00	\$3,839.95	38.40%	
	TOTAL	\$13,000.00	\$375.00	\$3,839.95	29.54%	
4460	PROTECTIVE SERVICES					
4470	LABOR	\$0.00	\$0.00	\$0.00	---	
4470	MATERIALS	\$0.00	\$0.00	\$0.00	---	
4480	CONTRACT COSTS	\$0.00	\$0.00	\$0.00	---	
	TOTAL	\$0.00	\$0.00	\$0.00	---	
4510	GENERAL					
4520	INSURANCE	\$6,000.00	\$0.00	\$0.00	0.00%	
4530	PMT IN LIEU OF TAXES (PILOT)	\$0.00	\$0.00	\$0.00	---	
4530	TERMINAL LEAVE PMTS	\$0.00	\$0.00	\$0.00	---	
4540	EMPLOYEE BENEFITS	\$0.00	\$0.00	\$0.00	---	
4570	COLLECTION LOSSES	\$0.00	\$0.00	\$0.00	---	
4590	OTHER	\$0.00	\$0.00	\$0.00	---	
	TOTAL	\$6,000.00	\$0.00	\$0.00	0.00%	
	TOTAL ROUTINE EXPENDITURES	\$104,700.00	\$4,280.19	\$41,920.72	40.04%	
4610	EXTRA-ORDINARY EXPENDITURES					
4620	EXTRAORDINARY MAINTENANCE	\$0.00	\$0.00	\$0.00	---	
4620	CASUALTY LOSSES	\$0.00	\$0.00	\$0.00	---	
	TOTAL	\$0.00	\$0.00	\$0.00	---	
6010	PRIOR YEAR ADJUSTMENTS	\$0.00	\$0.00	\$0.00	---	
7520	CAPITAL EXPENDITURES					
7520	REPLACEMENTS	\$0.00	\$0.00	\$0.00	---	
7540	PROPERTY BETTERMENTS/ ADDITIONS	\$0.00	\$0.00	\$0.00	---	
	TOTAL	\$0.00	\$0.00	\$0.00	---	
	TOTAL EXPENDITURES	\$104,700.00	\$4,280.19	\$41,920.72	40.04%	
	RESIDUAL RECEIPTS	(\$104,700.00)	(\$4,280.19)	\$194,583.35		

SUNTRUST BANK
 PO BOX 305183
 NASHVILLE TN 37230-5183

Page 1 of 2
 83/E00/0175/3/33
 3701
 10/31/2021
 0000



Account Statement

BROOKSVILLE HOUSING AUTHORITY ✓
 GENERAL ACCOUNT ✓
 621 W JEFFERSON ST
 BROOKSVILLE FL 34601-2529

Questions? Please call
 1-800-786-8787

Keep your SunTrust Accounts safer.
 Use unique usernames and passwords for your online bank accounts.
 It's best not to recycle the same username and password on multiple websites where you
 have an online profile - especially your financial accounts.
 Also, try to avoid characters from your email, phone number, birthdate or other personal information.

Account Summary	Account Type	Account Number	Statement Period
	PUB FUNDS ANALYZED CHECKING	3701	10/01/2021 - 10/31/2021

Description	Amount	Description	Amount
Beginning Balance	\$2,323,256.20	Average Balance	\$2,323,007.15
Deposits/Credits	\$0.00	Average Collected Balance	\$2,323,007.15
Checks	\$2,507.87	Number of Days in Statement Period	31
Withdrawals/Debits	\$0.00		
Ending Balance	\$2,320,748.33 ✓		

Overdraft Protection	Account Number	Protected By
	3701	Not enrolled

For more information about SunTrust's Overdraft Services, visit www.suntrust.com/overdraft.

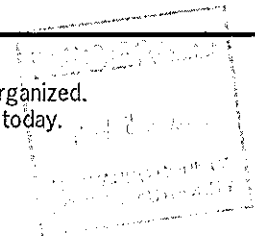
Checks	Check Number	Amount	Date Paid	Check Number	Amount	Date Paid	Check Number	Amount	Date Paid
	11031	3.96	10/04	*11036	3.91	10/04	*11043	2,500.00	10/29

Checks: 3
 * Indicates break in check number sequence. Check may have been processed electronically and listed as an Electronic/ACH transaction.

Balance Activity History	Date	Balance	Collected Balance	Date	Balance	Collected Balance
	10/01	2,323,256.20	2,323,256.20	10/29	2,320,748.33	2,320,748.33
	10/04	2,323,248.33	2,323,248.33			

The Ending Daily Balances provided do not reflect pending transactions or holds that may have been outstanding when your transactions posted that day. If your available balance wasn't sufficient when transactions posted, fees may have been assessed.

How can we make life easier for you?
 Enroll in paperless statements via Online Banking to help you cut clutter and stay organized.
 No paper to keep track of and no limitation to viewing important information. Start today.
 Sign in to Online Banking and update your Statement Delivery preferences.



063102152
10\04\2021
0065092243

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

005250017773605
10\04\2021
00622062953

RECEIVED
HERNANDO COUNTY
HOUSING AUTHORITY

11031

BROOKSVILLE HOUSING AUTHORITY
621 W. JEFFERSON STREET
BROOKSVILLE, FL 34601

SUNTRUST
ACH RT 051000104
63-215/631

9/8/2021

PAY TO THE ORDER OF: The Hernando Sun

\$ **3.96

Three and 96/100..... DOLLARS

The Hernando Sun
PO Box 12203
Brooksville, FL 34603

MEMO Inv # 4649

Francine S. Waul
AUTHORIZED SIGNATURE

⑈00011031⑈

4:063102152⑈

063102152
10\04\2021
0065092244

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

005250017773605
10\04\2021
00622062953

RECEIVED
HERNANDO COUNTY
HOUSING AUTHORITY

11036

BROOKSVILLE HOUSING AUTHORITY
621 W. JEFFERSON STREET
BROOKSVILLE, FL 34601

SUNTRUST
ACH RT 081000104
63-215/631

9/21/2021

PAY TO THE ORDER OF: The Hernando Sun

\$ **3.91

Three and 91/100..... DOLLARS

The Hernando Sun
PO Box 12203
Brooksville, FL 34603

MEMO Inv # 4758

Francine S. Waul
AUTHORIZED SIGNATURE

⑈00011036⑈

4:063102152⑈

063102152
10\29\2021
0084029057

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

0084029057
10\29\2021
0063102152⑈

RECEIVED
HERNANDO COUNTY
HOUSING AUTHORITY

11043

BROOKSVILLE HOUSING AUTHORITY
621 W. JEFFERSON STREET
BROOKSVILLE, FL 34601

SUNTRUST
ACH RT 051000104
63-215/631

10/28/2021

PAY TO THE ORDER OF: Hernando County Housing Authority

\$ **2,500.00

Two Thousand Five Hundred and 00/100..... DOLLARS

Hernando County Housing Authority
621 W Jefferson St.
Brooksville, FL 34601

MEMO September 2021 Mgmt Fee

Francine S. Waul
AUTHORIZED SIGNATURE

⑈00011036⑈

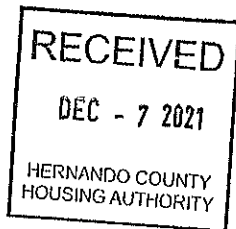
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BROOKSVILLE HOUSING AUTHORITY
 STATEMENT OF OPERATING RECEIPTS & EXPENDITURES
 CONVENTIONAL HOUSING PROGRAM
 FOR THE MONTH OF NOVEMBER, 2021

	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	91.67%	COMMENTS
RECEIPTS					
3110 RENTAL INCOME	\$0.00	\$0.00	\$0.00	---	
3120 DWELLING RENTAL	\$0.00	\$0.00	\$0.00	---	
3190 EXCESS UTILITIES	\$0.00	\$0.00	\$0.00	---	
NON-DWELLING RENTAL	\$0.00	\$0.00	\$0.00	---	
TOTAL	\$0.00	\$0.00	\$0.00	---	
3610 OTHER INCOME	\$0.00	\$0.00	\$0.00	---	
INTEREST ON INVESTMENTS	\$0.00	\$0.00	\$0.00	---	
OTHER INCOME	\$0.00	\$0.00	\$59.07	---	
TOTAL	\$0.00	\$0.00	\$59.07	---	
8020 HUD CONTRIBUTIONS	\$0.00	\$0.00	\$236,445.00	---	
CFF FUNDS RECEIVED	\$0.00	\$0.00	\$0.00	---	
GAIN ON SALE OF CAPITAL ASSETS	\$0.00	\$0.00	\$0.00	---	
OPERATING SUBSIDY	\$0.00	\$0.00	\$0.00	---	
TOTAL	\$0.00	\$0.00	\$236,445.00	---	
TOTAL RECEIPTS	\$0.00	\$0.00	\$236,504.07	---	
EXPENDITURES					
4110 ADMINISTRATIVE	\$0.00	\$0.00	\$0.00	---	
ADMINISTRATIVE SALARIES	\$30,000.00	\$72.00	\$4,404.75	14.68%	
LEGAL	\$0.00	\$0.00	\$0.00	---	
STAFF TRAINING	\$1,000.00	\$0.00	\$0.00	0.00%	
TRAVEL	\$6,000.00	\$0.00	\$0.00	0.00%	
ACCOUNTING	\$7,500.00	\$0.00	\$6,700.00	89.33%	
AUDIT	\$18,000.00	\$2,500.00	\$25,500.00	141.67%	
MANAGEMENT FEES	\$22,000.00	\$1,335.88	\$4,491.33	20.42%	Includes TA&G fees
OTHER ADMINISTRATIVE EXPENSES	\$84,500.00	\$3,907.88	\$41,096.08	48.63%	
TOTAL					
4210 RESIDENT SERVICES	\$0.00	\$0.00	\$0.00	---	
SALARIES	\$0.00	\$0.00	\$0.00	---	
4220 SUNDRY	\$0.00	\$0.00	\$0.00	---	
CONTRACT COSTS	\$0.00	\$0.00	\$0.00	---	
4230 TOTAL	\$0.00	\$0.00	\$0.00	---	

	DESCRIPTION	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	91.67%	COMMENTS
	UTILITIES					
4310	WATER & SEWER	\$0.00	\$0.00	\$100.05	---	
4320	ELECTRICITY	\$1,200.00	\$104.14	\$896.66	74.72%	
4330	GAS	\$0.00	\$0.00	\$0.00	---	
4390	OTHER	\$0.00	\$0.00	\$0.00	---	
	TOTAL	\$1,200.00	\$104.14	\$996.71	83.06%	
	ORDINARY MAINTENANCE					
4410	LABOR	\$0.00	\$0.00	\$0.00	---	
4420	MATERIALS	\$3,000.00	\$0.00	\$0.00	0.00%	
4430	CONTRACT COSTS	\$10,000.00	\$375.00	\$4,214.95	42.15%	
	TOTAL	\$13,000.00	\$375.00	\$4,214.95	32.42%	
	PROTECTIVE SERVICES					
4460	LABOR	\$0.00	\$0.00	\$0.00	---	
4470	MATERIALS	\$0.00	\$0.00	\$0.00	---	
4480	CONTRACT COSTS	\$0.00	\$0.00	\$0.00	---	
	TOTAL	\$0.00	\$0.00	\$0.00	---	
	GENERAL					
4510	INSURANCE	\$6,000.00	\$0.00	\$0.00	0.00%	
4520	PMT IN LIEU OF TAXES (PILOT)	\$0.00	\$0.00	\$0.00	---	
4530	TERMINAL LEAVE PMTS	\$0.00	\$0.00	\$0.00	---	
4540	EMPLOYEE BENEFITS	\$0.00	\$0.00	\$0.00	---	
4570	COLLECTION LOSSES	\$0.00	\$0.00	\$0.00	---	
4590	OTHER	\$0.00	\$0.00	\$0.00	---	
	TOTAL	\$6,000.00	\$0.00	\$0.00	0.00%	
	TOTAL ROUTINE EXPENDITURES	\$104,700.00	\$4,387.02	\$46,307.74	44.23%	
	EXTRA-ORDINARY EXPENDITURES					
4610	EXTRAORDINARY MAINTENANCE	\$0.00	\$0.00	\$0.00	---	
4620	CASUALTY LOSSES	\$0.00	\$0.00	\$0.00	---	
	TOTAL	\$0.00	\$0.00	\$0.00	---	
6010	PRIOR YEAR ADJUSTMENTS	\$0.00	\$0.00	\$0.00	---	
	CAPITAL EXPENDITURES					
7520	REPLACEMENTS	\$0.00	\$0.00	\$0.00	---	
7540	PROPERTY BETTERMENTS/ ADDITIONS	\$0.00	\$0.00	\$0.00	---	
	TOTAL	\$0.00	\$0.00	\$0.00	---	
	TOTAL EXPENDITURES	\$104,700.00	\$4,387.02	\$46,307.74	44.23%	
	RESIDUAL RECEIPTS	(\$104,700.00)	(\$4,387.02)	\$190,196.33		

SUNTRUST BANK
 PO BOX 305183
 NASHVILLE TN 37230-5183



11/30/2021
 0000
 3701
 12/14/21
Account Statement

BROOKSVILLE HOUSING AUTHORITY
 GENERAL ACCOUNT
 621 W JEFFERSON ST
 BROOKSVILLE FL 34601-2529

Questions? Please call
 1-800-786-8787

Coming Soon
 Important information about your transition from SunTrust to Truist is on the way.
 You'll receive details about your SunTrust deposit account by mail in late December 2021 or early January 2022.

Account Summary	Account Type	Account Number	Statement Period
	PUB FUNDS ANALYZED CHECKING	1701	11/01/2021 - 11/30/2021

Description	Amount	Description	Amount
Beginning Balance	\$2,320,748.33	Average Balance	\$2,317,715.40
Deposits/Credits	\$1.51	Average Collected Balance	\$2,317,715.40
Checks	\$6,157.97	Number of Days in Statement Period	30
Withdrawals/Debits	\$1.51		
Ending Balance	\$2,314,590.36 ✓		

Overdraft Protection	Account Number	Protected By
	701	Not enrolled

For more information about SunTrust's Overdraft Services, visit www.suntrust.com/overdraft.

Deposits/Credits	Date	Amount	Serial #	Description
	11/17	.24		ELECTRONIC/ACH CREDIT
	11/17	.42		CITIBANK XFER IIT_CREDIT 4128381717
	11/24	.42		ELECTRONIC/ACH CREDIT
	11/24	.43		CITIBANK XFER IIT_CREDIT 4128381715
				ELECTRONIC/ACH CREDIT
				JPMorgan Chase Auth Crdt 13080129503
				ELECTRONIC/ACH CREDIT
				JPMorgan Chase Auth Crdt 13080129504
Deposits/Credits: 4				Total Items Deposited: 0

Checks	Check Number	Amount	Date Paid	Check Number	Amount	Date Paid	Check Number	Amount	Date Paid
	11038	1,151.64	11/04	11042	3.91	11/15	11047	1,151.64	11/24
	11039	145.50	11/02	*11044	104.14	11/22	*11049	2,500.00	11/19
	11040	375.00	11/04	11045	375.00	11/26	11050	175.00	11/24
	11041	104.14	11/04	11046	72.00	11/23			

Checks: 11
 * Indicates break in check number sequence. Check may have been processed electronically and listed as an Electronic/ACH transaction.

Withdrawals/Debits	Date Paid	Amount	Serial #	Description
	11/17	.66		ELECTRONIC/ACH DEBIT
	11/24	.85		CITIBANK XFER IIT_DEBIT 4128381723
				ELECTRONIC/ACH DEBIT
				JPMorgan Chase Auth Debit 13080129506
Withdrawals/Debits: 2				

Balance Activity History	Date	Balance	Collected Balance	Date	Balance	Collected Balance
	11/01	2,320,748.33	2,320,748.33	11/04	2,318,972.05	2,318,972.05
	11/02	2,320,602.83	2,320,602.83	11/15	2,318,968.14	2,318,968.14

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This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

2021\10\11 1630544122
HTRE225237

BROOKSVILLE HOUSING AUTHORITY 621 W. JEFFERSON STREET BROOKSVILLE, FL 34601		SUNTRUST ACH RT 061000104 63-215/631	11038 10/28/2021
PAY TO THE ORDER OF	TAG Associates of Florida, LLC		\$ **1,151.64
One Thousand One Hundred Fifty-One and 64/100			DOLLARS
TAG Associates, Inc. 511 Washington St., Suite 101 Norwood, MA 02062-2237		<i>Francine S. Ward</i> <i>David A. Finger</i> AUTHORIZED SIGNATURE	
MEMO	Inv # 7		

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0084006273

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2021\10\11 16272571
66223044037299

BROOKSVILLE HOUSING AUTHORITY 621 W. JEFFERSON STREET BROOKSVILLE, FL 34601		SUNTRUST ACH RT 061000104 63-215/631	11039 10/28/2021
PAY TO THE ORDER OF	Saxon Gilmore & Carraway, P.A.		\$ **145.50
One Hundred Forty-Five and 50/100			DOLLARS
Saxon Gilmore & Carraway, P.A. 201 E. Kennedy Blvd., Suite 600 Tampa, FL 33602		<i>Francine S. Ward</i> <i>David A. Finger</i> AUTHORIZED SIGNATURE	
MEMO	Inv # 68950		

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2021\10\11 16272571
000008172574870

BROOKSVILLE HOUSING AUTHORITY 621 W. JEFFERSON STREET BROOKSVILLE, FL 34601		SUNTRUST ACH RT 061000104 63-215/631	11040 10/28/2021
PAY TO THE ORDER OF	Tom's All Season Lawn Care LLC		\$ **375.00
Three Hundred Seventy-Five and 00/100			DOLLARS
Tom's All Season Lawn Care LLC P.O. Box 5032 Spring Hill, FL 34611		<i>Francine S. Ward</i> <i>David A. Finger</i> AUTHORIZED SIGNATURE	
MEMO	Inv # 9076		

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BROOKSVILLE HOUSING AUTHORITY
621 W. JEFFERSON STREET
BROOKSVILLE, FL 34601

SUNTRUST
ACH RT 061000104
63-215-631

10/28/2021

PAY TO THE ORDER OF **Duke Energy**

\$ **104.14

One Hundred Four and 14/100*****

DOLLARS

Duke Energy
P.O. Box 1004
Charlotte, NC 28201-1004

MEMO Acct # 83267 99659

Francine S. Ward
David J. Ferguson
AUTHORIZED SIGNATURE

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BROOKSVILLE HOUSING AUTHORITY
621 W. JEFFERSON STREET
BROOKSVILLE, FL 34601

SUNTRUST
ACH RT 061000104
63-215-631

10/28/2021

PAY TO THE ORDER OF **The Hernando Sun**

\$ **3.91

Three and 91/100*****

DOLLARS

The Hernando Sun
PO Box 12203
Brooksville, FL 34603

MEMO Inv # 4889

Francine S. Ward
David J. Ferguson
AUTHORIZED SIGNATURE

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11\22\2021
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11044

BROOKSVILLE HOUSING AUTHORITY
621 W. JEFFERSON STREET
BROOKSVILLE, FL 34601

SUNTRUST
ACH RT 061000104
63-215-631

11/16/2021

PAY TO THE ORDER OF **Duke Energy**

\$ **104.14

One Hundred Four and 14/100*****

DOLLARS

Duke Energy
P.O. Box 1004
Charlotte, NC 28201-1004

MEMO Acct # 83267 99659

Francine S. Ward
David J. Ferguson
AUTHORIZED SIGNATURE

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22631828171 11/24/2021

11045

BROOKSVILLE HOUSING AUTHORITY
621 W. JEFFERSON STREET
BROOKSVILLE, FL 34601

SUNTRUST
ACH RT 061000104
63-215/631
11/16/2021

PAY TO THE ORDER OF **Tom's All Season Lawn Care LLC**

\$**375.00

Three Hundred Seventy-Five and 00/100*****
DOLLARS

Tom's All Season Lawn Care LLC
P.O. Box 5032
Spring Hill, FL 34611

MEMO Inv # 9246

Francine S. Ward
AUTHORIZED SIGNATURE

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525014475630
082927571 11/22/2021

11046

BROOKSVILLE HOUSING AUTHORITY
621 W. JEFFERSON STREET
BROOKSVILLE, FL 34601

SUNTRUST
ACH RT 081000104
63-215/631
11/16/2021

PAY TO THE ORDER OF **Saxon Gilmore & Carraway, P.A.**

\$**72.00

Seventy-Two and 00/100*****
DOLLARS

Saxon Gilmore & Carraway, P.A.
201 E. Kennedy Blvd., Suite 600
Tampa, FL 33602

MEMO Inv # 69318

Francine S. Ward
AUTHORIZED SIGNATURE

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1327226905
2114750391 11/23/2021

11047

BROOKSVILLE HOUSING AUTHORITY *DD*
621 W. JEFFERSON STREET
BROOKSVILLE, FL 34601

SUNTRUST
ACH RT 091000104
63-215/631
11/16/2021

PAY TO THE ORDER OF **TAG Associates of Florida, LLC**

\$**1,151.64

One Thousand One Hundred Fifty-One and 64/100*****
DOLLARS

TAG Associates, Inc.
511 Washington St., Suite 101
Norwood, MA 02082-2237

MEMO Inv # 8

Francine S. Ward
AUTHORIZED SIGNATURE

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BROOKSVILLE HOUSING AUTHORITY 621 W. JEFFERSON STREET BROOKSVILLE, FL 34601		SUNTRUST ACH RT 061000104 63-215/631	11/16/2021	11049
PAY TO THE ORDER OF	Hernando County Housing Authority		\$**2,500.00	
Two Thousand Five Hundred and 00/100*****				DOLLARS
Hernando County Housing Authority 621 W Jefferson St. Brooksville, FL 34601		Francine S. Ward Authorized Signature		
MEMO	October 2021 Mgmt Fee			

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11/24/2021
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BROOKSVILLE HOUSING AUTHORITY 621 W. JEFFERSON STREET BROOKSVILLE, FL 34601		SUNTRUST ACH RT 061000104 63-215/631	11/16/2021	11050
PAY TO THE ORDER OF	Florida Dept of Economic Opportunity		\$**175.00	
One Hundred Seventy-Five and 00/100*****				DOLLARS
Florida Dept of Economic Opportunity Bureau of Budget Management 107 E. Madison St., MSC 120 Tallahassee, FL 32399-4124		Francine S. Ward Authorized Signature		
MEMO	Inv # 63866			

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